

HMT MACHINE TOOLS LTD
KALAMASSERY

Regd. Office: HMT Bhawan, No.59, Bellary Road, Bangalore – 560 032.

Ref No: HMT/MTK/HRM/FCB/2020

December 02, 2020

HMT Machine Tools Ltd. a wholly owned subsidiary of HMT limited and a leading manufacturer of machine tools in India invites qualified personnel for engaging on contract basis for a period of 2 years (or Completion of project- whichever is less) in our manufacturing unit at Kalamassery as per details given below:

Discipline wise no. of vacancies	1. M.Com / MBA-Finance : 3
Place of posting	Kalamassery
Duration	Two years or Completion of project- whichever is less
Qualification & Position	M.Com / MBA-Finance , with minimum 60% and above marks from a recognized university in regular stream. Position : Executive
Experience	One year apprentice training in HMT or from any other reputed organization or having any working experience from any manufacturing organization in relevant field
Age	Below 30 years as on 01.12.2020
Remuneration	➤ M.Com / MBA-Finance Position – Executive A consolidated remuneration of Rs.16,500/- pm and Rs.17,300/- pm during the first and the second year of engagement, respectively. Applicable statutory deductions and TDS shall apply for all positions.

SELECTION:

- a. The selection is based on interview conducted from the shortlisted applications and all other categories will be based on the academic excellence, experience and marks obtained in the interview.
- b. Engagement of persons on contract basis is solely at the discretion of the Management based on suitability of candidates and no claim will arise for selection, if contract engagements are not done due to un-suitability/ insufficient number of candidates etc.
- c. The candidature of the applicant would be provisional and subject to subsequent verification of certificate/testimonials.

- d. Candidates called for the interview shall bring all the relevant certificates, Testimonials as prescribed for various categories with originals and one set of self attested Photostat copies.
- e. Interviews shall be held by the Selection Committee of the Company constituted by the Competent Authority.
- f. After the approval by the Competent Authority for engagement of candidate/s, an offer of contractual engagement will be issued.
- g. The candidates shall have to appear for interview at their own Cost. No TA/DA will be paid for attending the interview
- h. Management reserves the right to call or not to call any/all of the candidates or to cancel the advertisement for any of the above mentioned posts, without assigning any reason. The decision of Management regarding selection will be final.
- i. The listed vacancy is subject to the suitability of the project which can be increased/ decreased based on the project requirements.

GENERAL CONDITIONS:

1. Application should be made in the prescribed application format only along with copies of relevant documents. The filled-in applications received without the supporting documents or incomplete applications will be outright rejected.
2. Relaxation for SC/ST/OBC candidates will be as per the government Directives. Candidates belonging to SC/ST/OBC category should submit their valid caste certificate for claiming the relaxation.
3. Relaxation in age may be considered at the sole discretion of the management depending upon the merit and performance during the interview.
4. Selection will be made by a Committee constituted by the Competent Authority.
5. Any canvassing by or on behalf of the candidates or to bring political or other outside influence with regard to selection / engagement shall be a disqualification.
6. If any information provided by the candidate is found to be false or not found in conformity with eligibility criteria mentioned in the advertisement, then the same will be liable for rejection at any stage of selection process or even after engagement.
7. The company shall not be liable for any damage / injury / loss to the individual, if any, sustained during the entire selection process and journey. The candidates shall have to appear for interview/Practical test at their own cost and no TA/DA will be paid for attending the interview.
8. No correspondence regarding the rejection of application in case of ineligibility will be entertained.
9. Company will not take any responsibility for any delay in receipt or loss in postal transit of any application or any communication like interview call/offer letter etc.

10. The engagement is purely on fixed tenure basis. Contractual engagement of a person shall not be construed to be permanent employment and as such appointees shall not be entitled to any preferential treatment equivalent to a permanent employee or entitled to regular employment in that or any other services in the Company.
11. Those who are selected for contractual engagement shall undergo medical check-up and produce a medical Fitness Certificate issued by a qualified Registered Medical Practitioner before joining the company. Those found medically unfit will not be engaged and the offer letter shall stand withdrawn in such cases.
12. Those who are selected for contractual engagement shall undergo character verification and produce a conduct Certificate issued by police authorities before joining the company. Those who fail the character verification will not be engaged and the offer letter shall stand withdrawn in such cases.
13. The legal jurisdiction in case of any dispute will be at the courts of Ernakulam alone only.


INTERVIEW PROCEDURE

The interested candidates having requisite qualification and fulfilling other eligibility conditions may send the application on prescribed format along with the copy of qualification certificates, to the below address **on or before 19.12.2020**. The shortlisted candidates will be called for interview. The applications received after 19.12.2020 will not be entertained.

Address: HMT Colony P.O, Kalamassery, Ernakulam, Kerala 683503

For further clarifications Phone: 91-0484-2540731 (8 Lines) Extn: 4023, 4024

Email: mtkhr2@hmtmachinetools.com


Unit HR Chief

Annexure-I

HMT MACHINE TOOLS LIMITED, KALAMASSERY

HMT Colony P O., Kalamassery, Ernakulum Dist. 683 503
(A Wholly owned Subsidiary of HMT Limited, A Govt. of India Undertaking)

Phone: 91-0484-2540731 (9 Lines) Email: mtkhr2@hmtmachinetools.com
Website: www.hmtmachinetools.com

Affix
Passport size
photograph

Ref: No:HMT/MTK/HRM/FCB/Contract Engagement/2020

Application for the Post of:

1.	Name(In block letters)														
2.	Name of Father														
3.	Gender	M(Male)/F(Female)													
4.	Address for communication with PIN code														
4.1		Phone/Mobile No:													
4.2		E mail Id													
5.		Date of Birth	D	D	M	M	Y	Y	Y	Y	Age(as on the final date of application)	Y	Y	M	M
6.			Caste/Category		SC	ST	OBC	GEN	PH	Minority					
7.	Educational qualification (Copies of all Mark lists, Certificates etc. to be enclosed)														
	Examination Passed	Year of Passing				Regular/Part-time				% of Marks		University & Institution			

8.	Additional Qualification -if any-give details		

9. Experience if any-give details			
Sl No	Name of the Organization	Period of Employment	Duties and Responsibilities

Total Years of Experience -

Ihereby declare that the information furnished above are true to the best of my knowledge and belief. Later, if the information furnished above is found to be false or incorrect, the Management is free to take appropriate actions as per Rules.

Place:
Date :

Signature