

# UNIVERSITY OF CALICUT

## (Administration F Section)

91497/AD-F-ASST-2/2019/Admn

21.10.2021

### NOTIFICATION

Online applications are invited from qualified candidates for appointment to the post of **CONTROLLER OF EXAMINATIONS** in the UGC pay band of Rs.37,400-67,000 + Rs.10,000 AGP (Pre-revised scale), in the University on permanent basis.

<b>I</b>	<b>Qualifications</b>
	A First or second Class Masters Degree or equivalent qualification. About 5 years Teaching experience and 5 years Administrative experience in a responsible post including management of staff in a University or College or Education Department or similar institution.
<b>II</b>	<b>Age</b>
	40 years and above
<b>III</b>	<b>Term of appointment</b>
	The Controller of Examinations shall be appointed for a period of four years on permanent basis from the date on which he/she enters upon the office or till he/she completes the age of 56 years, whichever is earlier.
<b>IV</b>	<b>How to apply</b>
i	Applications to the above post shall be submitted online in the format available in the University website - (www.uoc.ac.in)
ii	Last date of submission of application online : <b>05.11.2021</b>
iii	The hard copies of the filled up online applications accompanied by attested copies of testimonials (Six sets) to prove age, qualification, experience and eligibility for concession in application fee (in the case of SC/ST candidates) along with chalan receipt should <b>reach the Registrar, University of Calicut, Calicut University P O, Malappuram Dist., Kerala State - 673 635 on or before 15.11.2021.</b>
iv	Registration fee : Rs.2000/- (Rs. 500/- for SC/ST candidates) <b>Mode of remittance: Online payment only</b>
<b>V</b>	<b>Points to be noted:</b>
	<ul style="list-style-type: none"><li>• The applications with the fee paid in accordance with the mode stipulated above will only be entertained.</li><li>• The application fee paid will not be refunded or adjusted for any other purpose under any circumstances.</li><li>• The University reserves the right for the cancellation of the proceedings as per this notification without any notice or refund of fee paid without assigning any reason thereof.</li><li>• Those who possess Degrees awarded by Universities other than University of Calicut should submit the Equivalency Certificate issued from University of Calicut along with the</li></ul>

application.

- Only attested copies of certificates/documents need submit along with the application.
- The cover containing application shall be superscribed "Application for the post of Controller of Examinations", University of Calicut".
- Incomplete and late applications will not be considered.
- **Those who have already applied for the post (as per Notification of even No. dated 24.11.2020 and Revised Notification of even No. dated 22.12.2020) need not pay application fee but has to apply afresh.**

Dr. Satheesh.E.K

Registrar

To

1. Director, CUCC (for issuing Web Release)
2. Recruitment Section (For necessary action to conduct interview after the receipt of online applications)