



भा.कृ.अनु.प.-केन्द्रीय कंद फसल अनुसंधान संस्थान  
(भारतीय कृषि अनुसंधान परिषद)  
श्रीकारियम, तिरुवनंतपुरम - 695 017, केरल, भारत  
**ICAR-CENTRAL TUBER CROPS RESEARCH INSTITUTE**  
(Indian Council of Agricultural Research)  
Sreekariyam, Thiruvananthapuram - 695 017, Kerala, India



फ. सं./F.No.4-3/2012-Estt.

दिनांक/Date: 24.11.2021

All the Directors/Project Directors/Project Co-ordinators,  
of the ICAR Institutes/Directorate/Deputy Secretary (Admn), ICAR Hq.

**विषय/Sub: Filling up of vacant posts of Assistant in Pay Matrix Level-6 (₹ 35400-112400) of the 7<sup>th</sup> CPC by inter-institutional transfer on deputation/permanent absorption basis - reg.**

Sir/Madam,

It is proposed to fill up the following posts by inter-institutional transfer on deputation/permanent absorption basis among the eligible candidates working at ICAR Institutes/HQ/NRCs/Project Directorates etc.

The particulars of the posts and eligibility are detailed below:

Sl. No.	Name of Post & No. of vacancies	Category	Place of posting	Method of appointment & Eligibility
1	Assistant - 02	UR-01 OBC-01	ICAR-CTCRI, Thiruvananthapuram	By transfer on deputation/permanent absorption basis of regular Assistants of ICAR Institutes having minimum of 03 years of regular service. <b>OR</b> By deputation of Upper Division Clerks (UDCs) of ICAR HQ/Institute having at least 10 years of regular service in the grade.

In case of deputation, the tenure will be initially for a period of three years and may be extended as per relevant rules.

Selection against the above vacant posts shall be governed as per the guidelines on inter-institutional transfer issued by the Council from time to time.

It is requested that the above vacancies may kindly be circulated among the eligible and desirous candidates, if any, working at your Institute/HQ. The application may please be forwarded in the proforma appended along with their complete ACR dossiers (attested photo copies) for the last three years, so as to reach the ICAR-CTCRI, Thiruvananthapuram on or before 15.12.2021.

A certificate to the effect that no disciplinary/vigilance case is pending or being contemplated against the candidate may also be furnished while forwarding the application. The application received without ACR dossiers and vigilance/ disciplinary clearance will not be entertained.

आपका/Yours faithfully,

सहायक प्रशासनिक अधिकारी (स्थापना)/  
Asst. Administrative Officer (Estt.)

Encl: as above (01 page).

Copy to:

1. Dr. V.S.Santhosh Mithra, Principal Scientist, ICAR-CTCRI – for uploading in CTCRI website.
2. Shri. A Madhu, ACTO, ICAR-CTCRI – for uploading in e-office notice board.

**APPLICATION FOR THE POST OF ASSISTANT  
ON DEPUTATION / PERMANENT ABSORPTION BASIS**

1.	Name of the candidate (block letters)	:					
2.	Name of the Institute where working now	:					
3.	Full postal address	:					
4.	Post held at present with the date of appointment indicating whether on regular basis	:					
5.	Date of Birth	:					
6.	Educational qualification giving details of examination passed from matriculation onwards	:					
7.	Details of Technical/other qualifications, if any, also details of Departmental Examination, if any passed	:					
8.	Whether belong to SC/ST/OBC/EWS	:					
9.	Whether Ex-Serviceman/PwD	:					
10.	Service Details						
	Name of the Institute	Post Held	Scale of Pay	Period		Nature of duties	Whether ad-hoc or on regular basis
				From	To		
11.	Any other information/particulars relevant to the service of the applicant					:	
<p><b>I do hereby declare that the particulars furnished by me are correct to the best of my knowledge and belief.</b></p> <p style="text-align: right;">SIGNATURE OF THE APPLICANT</p>							
<p><b>CERTIFICATE TO BE FURNISHED BY THE HEAD OF OFFICE</b></p> <p>Certified that the information furnished by the aforesaid applicant has been verified from the office/service records and found correct. His ACR/APAR (attested copies) for the last three years are enclosed herewith.</p> <p>Date: _____ Signature of Head of Office with seal</p>							