



KERALA UNIVERSITY OF FISHERIES & OCEAN STUDIES



കേരള ഫിഷറീസ്-സമുദ്രപഠന സർവ്വകലാശാല

PANANGAD P.O., KOCHI 682 506, KERALA, INDIA

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No.GA8/3752/2018

Date: 01 .02.2022

NOTIFICATION.

Applications in the prescribed format from eligible candidates are invited for the post Office Assistant on contract basis under KUFOS,Regional Centre,Payyanur,Kannur as detailed below.

Name of Post:- Office Assistant on contract.

Number of Vacancies:- 1(One)

Period of Contract:- One year

Qualification:- Bachelors Degree from a Recognized University.

Experience:-Three years administrative experience in a University/Government Educational institution.

Remuneration:- Rs.30995/-(Consolidated) per month


Age:- 45 years.

General terms and conditions:-

1. The prescribed essential qualifications are the minimum and mere possession of the same does not entitle candidates to be called for interview. Where the number of applications received is large and /or where it will not be convenient or possible to interview all the candidates, the University at its discretion may restrict the number of candidates to a reasonable limit on the basis of qualifications/experience prescribed in the advertisement. Further, the University may also fill up the post advertised on short-term contract basis if necessary.
2. Written examination and /or interview will be conducted based on the number of candidates.
3. No interim queries regarding test/interview/selection will be entertained.
4. Canvassing In any form will be a disqualification.
5. Interested candidates are requested to apply in prescribed format attached below along with the copies of certificates to prove essential educational qualification, age and experience by sending them to the email id: project.recruit@kufos.ac.in on or before **15.02.2022** . Indicate the code" Office Assistant at KUFOS,Regional Centre,Payyanur,Kannur" in the subject of the

mail. Attach the application in the prescribed format given below as a PDF and the certificates/supporting documents collectively as a separate PDF. No other format except PDF shall be accepted.

6. The University reserves the right to-
 - a. Not fill up the post advertised.
 - b. draw reserve panels for appointment to possible future vacancies;



REGISTRAR
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KERALA UNIVERSITY OF
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PANANGAD, KOCHI-682 506

To: Dr.K.Dinesh, Asso.Professor & SpecialOfficer/DoR/Dean FFS

/Notice Board/Programmer (For uploading in website)/Director (PR&P)/spare