# **MALABAR CANCER CENTRE**



(an autonomous body under Government of Kerala)



P.O Moozhikkara, Thalassery Kannur-670 103, Kerala, S.India

Fax : 91 490 2355880 E-mail : mcctly@gmail.com

Notification No: FO/MCC/R/ESTT/11 Dated:21-03-2022

# ONLINE APPLICATIONS ARE INVITED FOR THE POST OF SOCIAL WORKER AND REGISTRY DATA ENTRY OPERATOR UNDER THE PROJECT "HBCR IN INDIA-NCDIR/ICMR" IN THE DEPARTMENT OF CANCER REGISTRY AND EPIDEMIOLOGY AT MALABAR CANCER CENTRE.

Sl.no.	Post	Qualification	Existing	Consolidated
			Vacancies	Pay per month
FIXED TERM CONTRACT BASIS				
1	Social Worker	Qualification: MSW from a recognized university or institution.  Experience: 5 years' Experience. Experience in any Cancer registry from a recognized institution will be given preference	1	Rs. 32,000/-
2	Registry Data Entry Operator	Intermediate or 12 <sup>th</sup> pass in science stream from recognized board with DOEACC 'A' level from a recognized institute and 2 years experience in Cancer Registry in Government, autonomous PSU or any other recognized organization.  A speed test of not less than 15000 key depressions per hour through speed test on computer.	1	Rs. 18,000/-

#### **Guidelines:**

- 1. Candidate should apply ONLINE through our website www.mcc.kerala.gov.in. Last Date of Online Application is 5<sup>th</sup>April 2022, 05.00 P.M.
- 2. Please assure that you have the following before proceeding to Online Registration.
  - Your photograph in digital form with the following specifications: Maximum Image size 30Kb

Image dimension: 150W x 200Hpx

Image type: jpg format

- 3. <u>Application fee</u>: Application fee of Rs. 50/-(Rupees fifty only) for SC/ST category and Rs.250/-(Rupees Two hundred and fifty only) for others. **The application fee shall pay online.**
- 4. **Tenure of Appointment:** On Contract basis which can be extended on yearly basis or till the project is completed, whichever is earlier, subject to the performance evaluation by Project Investigator.
- 5. **Venue:** Administrative Office, MCC.
- 6. **MaximumAge as on 01-01-2022**: 36 years
- 7. Candidates should produce the originals Certificates and one set of self-attested copes at the time of interview
- 8. Communication of interview/Test will be only through e-mail. Candidates are advised to visit our website <a href="www.mcc.kerala.gov.in">www.mcc.kerala.gov.in</a> regularly for updates/notices and announcements.
- 9. No TA/DA will be paid for the interview.
- 10. Canvassing in any form will lead to automatic disqualification. Candidates are advised to desist from such unholy practices.
- 11. The Director MCC will hold the right to reject any application without any information.

#### **General Conditions**

- 1. Decision whether to admit the candidate for the interview in case he or she fails to bring any required document rests entirely at the discretion of MCC, depending on the importance of the document.
- 2. Each candidate will be called separately for the interview and interviewed in detail. If required, written test/online test shall be conducted.
- 3. Any attempt to disrupt or interfere with the proceeding or any misconduct towards assisting staff or interview board members will disqualify the candidate without further explanation.
- 4. Interview shall include questions related to subject knowledge, attitude assessment, aptitude assessment, subject assessment, personality assessment etc and may include practical assessment depending on the post to which the candidate appears.
- 5. If candidate fail to complete the process of interview, he/she will not be ranked.
- 6. In case suitable candidates are not available, experience will be relaxed as per the discretion of Director, MCC.

### **Important Note**

- 1. Request for change/correction in the application form shall not be entertained under any circumstances
- 2. In case if it is detected at any stage that a candidate does not fulfil the eligibility norms and/or that he/she has furnished any incorrect/false information/certificate/documents or has suppressed any material fact(s), his/her candidature will stand cancelled. If any of these short comings is/are detected even after appointment, his/her service is liable to be terminated. The decision of MCC will be final in this regard

**DIRECTOR** 

## **Notification**



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#### FOR EXISTING AND ARISING VACANCIES

APPLICATIONS ARE INVITED FOR THE POST OF SOCIAL WORKER & REGISTRY DATA ENTRY OPERATOR(HBCR IN INDIA – NCDIR//ICMR PROJECT)

Online Applications are invited for the posts of Social Worker and Data Entry Operator on temporary basis. The last date forsubmitting online application is on5<sup>thh</sup>April 2022. Details are available in **www.mcc.kerala.gov.in** 

Sd/- DIRECTOR