



No.CMD/KDISC/02/2022

April 22, 2022

NOTIFICATION

General Manager (Skilling)

Kerala Knowledge Economy Mission (KKEM),
Thiruvananthapuram, Kerala

The Kerala Knowledge Economy Mission (KKEM), a constitute of KDISC has a vision to develop Kerala into a knowledge society and thereby achieve economic growth and lifestyle improvement for its citizens. As part of this initiative, KKEM plans to connect large national and international job provider platforms with job seekers in the state. The General Manager (Skilling) will be responsible for building the skill ecosystem as part of KKEM, improving skill infrastructure, and ensuring market driven and output-oriented skilling efforts and will be reporting to the Member Secretary, KDISC.

What we are looking for

Candidates having MBA / Post Graduation in Human Resource Management / Masters in relevant field with minimum 15 years experience in leading skill Development Programs or related areas (preferably in government / public sector) of which minimum 5 years in a Strategic Management position at the state level in cutting edge skill ecosystem management as well as having excellent presentation and communication skills.

The salary package will be as per sector/industry standards. The selected will be appointed on contract basis for a period 2 years initially which can be extended further.

How to Apply

Interested candidates are requested to send their detailed curriculum vitae, and all other credentials (qualification and experience certificates) including up to 250 words summary explaining why you think you are suitable for this position. Application can be e-mailed to cmdrecruit2021@gmail.com. **The starting date of receiving application is on April 23, 2020. The last date of receiving application is on May 02, 2022.** When emailing, please mention the post in the "subject" line. Only shortlisted candidates will be contacted.

1. Function as the interface between various skilling organisational partners of KKEM.
2. Facilitate Aggregation of Training Skills Providers (TSPs) and integrating Skills development into Academic Institutions and industries.
3. Setting up a Programme Monitoring Unit (PMU) for skilling and operationalising the same.
4. Overseeing the development of Skilling Catalogue for KKEM.
5. Ensure skilling imparted under KKEM is aligned with industry requirements.
6. Ensure industry feedback on KKEM skilling programmes and incorporate the same to fine tune skilling efforts under KKEM.
7. Ensure follow-up on performance of candidates skilled and employed under KKEM and incorporate the same to finetune skilling efforts under KKEM.
8. Interact with Headquarters team and financial institutions as an interface for skill loan schemes.
9. Develop Skill loan and scholarship programmes.
10. Develop a mechanism for evaluating the skill infrastructure requirement of various institutions and ensure that the skill infrastructure is supplemented through KIIFB support systems.
11. Help the Universities and higher education institutions to develop skilling programmes to reach the target of massive skilling that is required.
12. Link Centres of Excellence (CoE) and co-ordinate projects of K-DISC with Skilling.
13. Design and Develop an Industry-led Skill Delivery ecosystem. To develop skilling programmes with enterprises so that the enterprises can also contribute to meeting the skilling demand.
14. Creating a system for Recognition of Prior Learning.
15. Building a strategy for lifelong learning by the candidates and development of community spaces.
16. Build and implement strategy for re-skilling and up-skilling career break women and returning expatriates.
17. Ensure social inclusion and women participation in skilling programmes and workforce.
18. Work with International agencies and develop partnership in the areas of skilling, skill infrastructure etc.

Note :

1. Admittance to various stages of the recruitment will be provisional only and will not confer any claim unless various other conditions of selection process are satisfied. Detailed scrutiny of the credentials will be done before interview/appointment. Any discrepancy found during the detailed scrutiny or at any stage of the recruitment process will result in the rejection of the candidature.
2. Applications without photograph, self-attested copies and subject matter will not be considered.

3. The remuneration of the selected candidate may be finalized based on their previous work experience and performance in the interview.
4. The selected candidates will have to travel extensively to Project locations across the State on need basis.
5. K-DISC reserves the right to shortlist only a limited number of candidates for test/group discussion/interview, as the case may be for the post, based on marks secured in their qualifying examination and/or experience. Candidate should clearly mention the marks scored in their qualifying examination in the CV. The conversion of grade/CGPA to percentage would be based on the procedure certified by the University from where they have obtained the degree. The onus of proving the conversion from grade/CGPA to percentage of marks would rest with the candidate.
6. Canvassing in any form will lead to disqualification. In the event of any information provided by the candidate being found false or incorrect at any stage, their candidature/appointment is liable to be cancelled/terminated without any notice. K-DISC reserves the right to fill or not fill the post advertised.
