



भारतीय प्रबंध संस्थान कोषिकोड

INDIAN INSTITUTE OF MANAGEMENT KOZHIKODE

IIM Kozhikode Campus P.O., Kunnamangalam, Kozhikode 673570

Tel: 0495 2809160/ 366

Notification No. C-14/2022-IIMK.HR
RECRUITMENT OF RESEARCH & PUBLICATION ASSOCIATE

Indian Institute of Management Kozhikode invites applications for the contractual position of Research and Publication Associate.

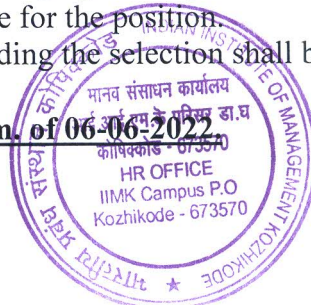
No. of vacant position	01 (One)
Maximum Age Limit	35 years
Remuneration & Allowance	<ul style="list-style-type: none">• Consolidated monthly remuneration of Rs.30,000/-• Telephone allowance of Rs.300/- per month
Qualification	Post Graduation in any discipline from a recognized University with excellent communication skills in English (written and oral). The candidate should be proficient in MS-Office, Internet usage and web publishing tools.
Experience	Post qualification experience of minimum two years in content writing, proof reading and editing of academic publications.
Expected profile of the candidate	Ability to (a) work under pressure (b) handle office communication independently (c) undertake multi-tasking effectively (d) pay strong attention to detail and (e) meet tight deadlines
Date of Interview	Will be intimated later

General Information and Conditions:

1. Interested and eligible candidates may submit applications online at <https://iimk.ac.in/> latest by **5:00 pm of 06-06-2022**.
2. Candidates are requested to upload their photograph, certificates and signature, as per the format prescribed in the online portal.
3. Candidates, who have submitted their applications, are advised to visit our website/ check their emails regularly, for getting update regarding change of interview schedule, if any.
4. The engagement to the above position will purely be on contract basis for an initial period of six months. Further extensions will be subject to job requirements and performance.
5. Based on details submitted in the application, Academic & professional profiles submitted by the candidates will be shortlisted for selection process and interview.
6. Eligible applications would be screened and only shortlisted candidates will be interviewed; through video conference. Time slots will be communicated by e-mail.
7. If selected, engagement will be subject to verification of all certificates and experience at the time of joining.
8. Canvassing in any form and/or bringing in any influence, political or otherwise will automatically disqualify the candidate for the position.
9. Decision of the Director, IIMK regarding the selection shall be final.

Last date for online application is 5:00 p.m. of 06-06-2022

Dated: 10-05-2022



[Signature]
16/05/2022
In Charge HR Office.