



MALABAR CANCER CENTRE

(an autonomous body under Government of Kerala)



P.O Moozhikkara, Thalassery
Kannur-670 103, Kerala, S. India

Tel: 91 490 2355881(7lines)

Fax : 91 490 2355880

E-mail:mcctly@gmail.com

Notification No: FO/MCC/R/EST/17

Dated: 17-06-2022

EXISTING AND ARISING VACANCY

FIXED TERM CONTRACT BASIS IN MALABAR CANCER CENTRE				
Sl No.	Post	Qualification	Existing Vacancies	Consolidated pay per month
1.	LIAISON OFFICER	Qualification: Degree in any subject. Experience: Not below the rank of Under Secretary (Retired). Worked in Government Secretariat, during last 5 years of retirement Knowledge: Should be well verse with Government procedures and functioning of Government mechanism, especially in Government Secretariat. Age: Above 55 years and should be a resident of Thiruvananthapuram.	1	Rs. 25,000/-

Guidelines:

- DURATION:** Will be 179 days initially and can be extended for a maximum period of 3 years, subject to satisfactory performance (Maximum 6 tenures).
- Candidate should apply ONLINE through our website www.mcc.kerala.gov.in. Last Date of Online Application is **30th June 2022, 5.00 PM.**
- Please assure that you have the following before proceeding to Online Registration.
 - Your photograph in digital form with the following specifications:
 - Maximum Image size 30Kb
 - Image dimension: 150W x 200Hpx
 - Image type: jpg format
- Application fee:** The application fee shall pay online through the payment gateway system provided in the online Application
 - Application fee for contract staff is Rs. 50/- (Rupees fifty only) for SC/ST category and Rs.250/- (Rupees Two hundred and fifty only) for others.
- Candidates should produce the originals Certificates at the time of Interview.
- Communication of Interview/Test will be only through e-mail. Candidates are advised to visit our website www.mcc.kerala.gov.in regularly for updates/notices and announcements.
- Age will be calculated as on 1st January of the year i.e., 01.01.2022.
- No TA/DA will be paid for the interview.
- Canvassing in any form will lead to automatic disqualification. Candidates are advised to desist from such unholy practices.
- The Director – MCC will hold the right to reject any application without any information.

General Conditions

- ❖ Decision whether to admit the candidate for the interview in case he or she fails to bring any required document rests entirely at the discretion of MCC, depending on the importance of the document.
- ❖ Each candidate will be called separately for the interview and interviewed in detail. If required, written test/online test shall be conducted.
- ❖ Any attempt to disrupt or interfere with the proceeding or any misconduct towards assisting staff or interview board members will disqualify the candidate without further explanation.
- ❖ Interview shall include questions related to subject knowledge, attitude assessment, aptitude assessment, subject assessment, personality assessment etc and may include practical assessment depending on the post to which the candidate appears.
- ❖ If candidate fail to complete the process of interview, he/she will not be ranked.
- ❖ In case suitable candidates are not available, experience will be relaxed as per the discretion of Director, MCC.

Important Note:



- Request for change/correction in the application form shall not be entertained under any circumstances
- In case if it is detected at any stage that a candidate does not fulfil the eligibility norms and/or that he/she has furnished any incorrect/false information/certificate/documents or has suppressed any material fact(s), his/her candidature will stand cancelled. If any of these shortcomings is/are detected even after appointment, his/her service is liable to be terminated. The decision of MCC will be final in this regard.

Job Profile:

- ❖ Should follow up the files of MCC in Government Secretariat and in other Government offices/Agencies in Thiruvananthapuram and nearby regions & daily report to Administrative Department of MCC
- ❖ Should represent MCC in Government meetings, if requested by Director. Basic arrangements/support for all meetings shall be ensured
- ❖ Should help Administrative Department of MCC in preparing important Government communications and documents.

DIRECTOR

Notification

	MALABAR CANCER CENTRE (an autonomous centre under Government of Kerala) Thalassery, Kannur – 670 103, Ph: 0490 2399207 Fax - +91490 2355880 E-Mail:mcctly@gmail.com Website: www.mcc.kerala.gov.in	
No: FO/MCC/R/EST/17		Dated: 17/06/2022
<u>EXISTING AND ARISING VACANCY</u>		
<p>Online applications are invited from retired government employees for carrying out liaison works on fixed term contract basis in Thiruvananthapuram and nearby region. The last date for submitting online application is 30th June, 2022. Details are available in www.mcc.kerala.gov.in .</p>		
		Sd/- DIRECTOR