



# MALABAR CANCER CENTRE

(an autonomous body under Government of Kerala)



P.O Moozhikkara, Thalassery  
Kannur-670 103, Kerala, S. India

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Notification No: FO/MCC/R/EST/16

Dated: 30-05-2022

## EXISTING AND ARISING VACANCIES

<b>FIXED TERM CONTRACT BASIS FOR THE PROJECT “A STUDY ON PATTERNS OF CARE AND SURVIVAL OF HEAD AND NECK, BREAST AND CERVICAL CANCERS IN INDIA UNDER HBCR – NCDIR/ICMR” IN THE DEPARTMENT OF CANCER REGISTRY</b>				
1.	<b>SOCIAL WORKER</b>	<p><b>Qualification:</b> MSW from a recognized university or Institution.</p> <p><b>Experience:</b> 5 years Cancer registry experience from a recognized institution (Desirable)</p> <p><b>Age:</b> 36 years</p>	1	Rs. 32,000/-
2.	<b>REGISTRY DATA ENTRY OPERATOR</b>	<p><b>Qualification:</b> Intermediate or 12th pass in science stream from recognized board.</p> <p><b>Additional Qualification:</b> DOEACC ‘A’ Level/ DCA/PGDCA from a reputed Institution.</p> <p>A speed test of not less than 15000 key depressions per hour through speed test on Computer.</p> <p><b>Experience:</b> 2 years of experience in Cancer Registry in government, autonomous PSU or any other recognized Organization.</p> <p><b>Age:</b> 36 years</p>	1	Rs. 18,000/-
<b>FIXED TERM CONTRACT BASIS FOR THE PROJECT “HAEMATOLOGY CANCER CONSORTIUM”</b>				
3.	<b>DATA ENTRY OPERATOR</b>	<p><b>Qualification:</b> Degree from a recognized University and PGDCA/ DCA/ Equivalent from a Government recognized institution</p> <p><b>Experience:</b> One year working experience as data entry operator</p> <p><b>Age:</b> Maximum 35 years</p>	1	Rs.18,000/-

<b>FIXED TERM CONTRACT BASIS FOR THE PROJECT “AI-DRIVEN LARGE-SCALE SCREENING FOR ORAL AND OROPHARYNGEAL CANCER (AIDOSCAN)”</b>				
4.	<b>LAB TECHNICIAN</b>	<b>Qualification:</b> BSc.MLT <b>Experience:</b> Preference shall be given to candidate having experience in Cyto technician/ Cyto technology <b>Age:</b> Maximum 30 years	1	<b>Rs.20,000/-</b> <b>+16%</b> <b>HRA</b> <b>(Rs.23,200/-</b> <b>- Month)</b>
<b>STIPENDIARY TRAINING PROGRAMME</b>				
5.	<b>RESIDENT TECHNICIAN (RADIO DIAGNOSIS/ RADIOTHERAPY)</b>	<b>Qualification:</b> B.Sc MRT/ B.Sc MIT. <b>Age:</b> 30 years	1	<b>Rs. 12,000/-</b>
<b>NON-STIPENDIARY TRAINING PROGRAMME</b>				
6.	<b>RESIDENT MEDICAL RECORDS ASSISTANT</b>	<b>Qualification:</b> M.Sc. Medical Documentation OR Degree/ Diploma in Medical Records <b>Desirable:</b> Graduates <b>Age:</b> Below 30 years	1	<b>Not Applicable</b>
7.	<b>RESIDENT ADMINISTRATIVE ASSISTANT TRAINEE</b>	<b>Qualification:</b> MBA/MSW/MHA/MHM <b>Experience:</b> Desirable <b>Age:</b> Below 30 years	1	<b>Not Applicable</b>

## **GUIDELINES:**

### **1. Duration:**

- a. **PROJECT STAFF:** Posted initially for a period of one year or till the completion of the project whichever is earlier. Which may further extended subject to the extension of the project and performance of the candidate.
  - b. **STIPENDIARY TRAINEES:** posted in Malabar Cancer Centre will be one year initially and can be extended for a maximum period of 3 years with a break of 179 days, subject to satisfactory performance (Maximum 5 tenures).
  - c. **NON STIPENDIARY TRAINEES:** posted in Malabar Cancer Centre for one year.
2. Candidate should apply ONLINE through our website [www.mcc.kerala.gov.in](http://www.mcc.kerala.gov.in) Last Date of Online Application is **10<sup>th</sup> June 2022, 5.00 PM.**
  3. Please assure that you have the following before proceeding to Online Registration.
    - Your photograph in digital form with the following specifications:
    - Maximum Image size 30Kb
    - Image dimension: 150W x 200Hpx
    - Image type: jpg format
  4. **Application fee:** The application fee shall pay online through the payment gateway system provided in the online Application
    - Application fee for Project staff and Stipendiary trainee is Rs. 50/- (Rupees fifty only) for SC/ST category and Rs.250/- (Rupees Two hundred and fifty only) for others.
    - Application fee for Non- Stipendiary Trainee in **NIL**

5. Candidates should produce the originals Certificates at the time of Interview.
6. Communication of Interview/Test will be only through e-mail. Candidates are advised to visit our website [www.mcc.kerala.gov.in](http://www.mcc.kerala.gov.in) regularly for updates/notices and announcements.
7. Age will be calculated as on 1<sup>st</sup> January of the year i.e., 01.01.2022.
8. No TA/DA will be paid for the interview.
9. Canvassing in any form will lead to automatic disqualification. Candidates are advised to desist from such unholy practices.
10. The Director – MCC will hold the right to reject any application without any information.

### **General Conditions**


- ❖ Decision whether to admit the candidate for the interview in case he or she fails to bring any required document rests entirely at the discretion of MCC, depending on the importance of the document.
- ❖ Each candidate will be called separately for the interview and interviewed in detail. If required, written test/online test shall be conducted.
- ❖ Any attempt to disrupt or interfere with the proceeding or any misconduct towards assisting staff or interview board members will disqualify the candidate without further explanation.
- ❖ Interview shall include questions related to subject knowledge, attitude assessment, aptitude assessment, subject assessment, personality assessment etc and may include practical assessment depending on the post to which the candidate appears.
- ❖ If candidate fail to complete the process of interview, he/she will not be ranked.
- ❖ In case suitable candidates are not available, experience will be relaxed as per the discretion of Director, MCC.

### **Important Note:**

- Request for change/correction in the application form shall not be entertained under any circumstances
- In case if it is detected at any stage that a candidate does not fulfil the eligibility norms and/or that he/she has furnished any incorrect/false information/certificate/documents or has suppressed any material fact(s), his/her candidature will stand cancelled. If any of these shortcomings is/are detected even after appointment, his/her service is liable to be terminated. The decision of MCC will be final in this regard.

**Sd/-  
DIRECTOR**

### **Notification:**

	<b>MALABAR CANCER CENTRE</b> (an autonomous centre under Government Of Kerala) Thalassery, Kannur – 670 103, PH:0490 2399207 FAX- +91 490 2355880 E - Mail: <a href="mailto:mcctly@gmail.com">mcctly@gmail.com</a> , <a href="http://www.mcc.kerala.gov.in">www.mcc.kerala.gov.in</a>
No: FO/MCC/R/EST/16	Dated: 30.05.2022
Existing and Arising Vacancy	
Online applications are invited for the post of Social Worker, Registry Data Entry Operator, Data Entry Operator, and Lab Technician (under various projects) on contract basis, Resident Technician (Radio Diagnosis/Radiotherapy) on Stipend basis, Resident Medical Records Assistant and Resident Administrative Assistant Trainee on Non Stipend basis. The last date for submitting online application is <b>10<sup>th</sup> June, 2022</b> . Details are available in <a href="http://www.mcc.kerala.gov.in">www.mcc.kerala.gov.in</a>	
<b>Sd/- DIRECTOR</b>	