



Government of India  
Ministry of Defence

# The Indian Navy

## RECRUITMENT OF CIVILIAN PERSONNEL

### ADVT NO GR -C/ABS/1/2022

1. Applications are invited through proper channel for the post of **Fire Engine Driver** and **Fireman** classified as General Central Service Group 'C', Non-Gazetted, Non-Ministerial, Non-Industrial to be filled up by Absorption from the persons serving in similar, equivalent or higher grades in lower formations of the Defence Services in the prescribed proforma as given at Annexure-I. Eligible Defence Employees are to apply through proper channel as per instructions mentioned at Para 4 and 5 below (application in other forms of mailing will not be accepted). The details are as follows:-

| Fire Engine Driver<br>Group-C Non-Industrial; Level-3, (Rs. 21700-69100) |   |                   |
|--|---|-------------------|
| Command  | Place/Unit of Posting                                 | No. of Vacancies* |
| Eastern Naval Command  | Chilka, Sunabeda, Visakhapatnam, Chennai, Tirunelveli | 17                |
| Western Naval Command  | Mumbai, Lonavla, Karwar & Goa                         | 8                 |
| Andaman & Nicobar Command  | Andaman & Nicobar                                     | 11                |
| Fireman<br>Group-C Non-Industrial; Level 2 (Rs.19900-63200)              |   |                   |
| Eastern Naval Command  | Chilka, Sunabeda, Visakhapatnam, Chennai, Tirunelveli | 113               |
| Southern Naval Command   | Kochi, Ezhimala & Coimbatore                          | 22                |
| Andaman & Nicobar Command  | Andaman & Nicobar                                     | 49                |

\*Subject to increase/decrease.

2. Selected candidates will have to serve in the units under administrative control of respective Commands. However, they can be posted anywhere in India, in Naval units/formations in case of any Administrative requirement. The employees who wish to seek absorption for the above mentioned posts with zero seniority in new units may apply for the post. The eligibility criteria are as follows:-

(a) **AGE LIMIT.** Not exceeding 56 years as on closing date of receipt of application for all posts.

(b) **ESSENTIAL QUALIFICATION.**

| S. No. | Post (Refer Para 1) | Qualifications   |
|--------|---------------------|--|
| (a)    | Fire Engine Driver  | <p>(I) <b>Essential.</b></p> <p>(1) Must have passed Matriculation or its equivalent from a recognised board.</p> <p>(2) Must have at least three years experience of driving heavy vehicles and be in possession of valid driving license.</p> <p>(3) Must be physically fit and capable of performing strenuous duties and must have passed the test specified below:-</p> <p>(a) Height without shoes 165 cms. Provided that a concession of 2.5 cms height shall be allowed for the members of the Scheduled Tribes.</p> <p>(b) Chest (un-expanded) : 81.5 cms</p> <p>(c) Chest (on-expansion) : 85 cms.</p> <p>(d) Weight (minimum) : 50 Kgs</p> <p>(e) <b>Endurance Test.</b></p> <p>(i) Carrying a man (Fireman lift of 63.5 kgs to a distance of 183 meters within 96 seconds)</p> <p>(ii) Clearing 2.7 meters wide ditch landing on both feet (long jump).</p> <p>(iii) Climbing 03 meters vertical rope using hands and feet.</p> <p>(II) <b>Desirable.</b></p> <p>(1) Should be familiar with maintenance and operation of various types of fire appliances.</p> <p>(2) Experience of having worked in a regular Civil/Defence Fire Brigade as Fireman Grade-I or Senior Fireman.</p> <p>(3) Should have passed the general firefighting course of Defence Institute of Fire Research, Ministry of Defence, New Delhi or Sub-Officers Course from National Fire Service College, Nagpur or any other similar recognized course.</p> |
| (b)    | Fireman             | <p>(1) Must have passed Matriculation or its equivalent.</p> <p>(2) Must be physically fit and capable of performing strenuous duties. This requirement shall be tested as under:</p> <p>(a) Height without shoes 165 cms. Provided that a concession of 2.5 cms in height may be allowed for members of the Scheduled Tribes.</p> <p>(b) Chest (un-expanded) : 81.5cms</p> <p>(c) Chest (on-expansion) : 85 cms</p> <p>(d) Weight (minimum) : 50 Kgs</p> <p>(e) <b>Endurance Test.</b></p> <p>(i) Carrying a man (Fireman lift of 63.5 Kgs in a distance of 183 meters within 96 seconds)</p> <p>(ii) Clearing 2.7 meters wide ditch landing on both feet (long jump).</p> <p>(iii) Climbing 03 meters vertical rope using hand and feet.</p>   |

3. **Nature/Indication of duties/Job profile.**

| S. No. | Post                                      | Nature of duties  |
|--------|---|---|
| (a)    | Fire Engine Driver (erstwhile FED-I & II) | Drives the Fire Engine to the emergency scene/locations, Manoeuvres apparatus into position, Connects Hose line and operates pump panel to supply water pressure. Determines if, additional water supply lines are needed. Obtain line from other engine/source, calculate water use and monitor water availability. Replace nozzles and master stream tips. Performs tandem hookup procedures at hydrants. Obtain secondary water supplies, pumps foam, assists in changing air bottles, cleans, fills and replace air bottles and masks. Makes routine repairs to and maintenance apparatus and emergency equipment. Drive fire truck and operates the tailor of the vehicle. Work with crews to participate rescue operations. Provides emergency medical services and perform other related duties as required. |
| (b)    | Fireman (erstwhile Fireman Gr-I & II)     | A Fireman is charged with duties ranging from saving lives to keeping firefighting equipment clean. At a moment's notice, a fireman must be ready to perform job functions such as rescuing people or animals from burning or collapsed buildings, fighting fires and providing emergency medical assistance.   |

**Note:** The above duties are only illustrative and not exhaustive. Section/Department of the Indian Navy may add in the list, duties ordinarily performed by personnel at this level.

4. **Mode of Selection**

(a) **Physical Fitness Test.** All eligible candidates for the post of Fire Engine Driver and Fireman will have to undergo physical fitness test as per standards specified. Exact date, time and venue will be communicated to the eligible applicants by mail/post.

(b) **Provisional Appointment Letter.** The appointment of provisionally selected candidates will be strictly based on the merit position based on performance/assessment, subject to satisfaction of Document Verification, Medical Examination and other requirement as specified by the Government of India and Appointing Authority.

(c) **Document Verification.** All relevant documents pertaining to age, education identity, address, category, caste, Service etc. will be scrutinized and verified prior to provisional appointment as per extant DOP&T policy. Date and venue for document verification will be intimated to the provisionally selected candidates on their registered e-mail IDs/by post.

5. **Last Date of Submission.** The last date for determining the eligibility of the applicants will be counted 60 days after excluding the first date of publication in the Employment News, (for e.g. for the vacancy published in the Employment News dated 18-24 Apr XXXX, the crucial date will be 60 days counted from the 19 Apr XXXX excluding the first date of publication).

6. **How to Apply.** The application should be in plain paper (A4 Size) (good quality paper should be used) either neatly hand written or typed as per the prescribed format, affixed with latest passport size colour photograph duly self-attested. The envelop must be clearly superscribed on the top as **APPLICATION FOR THE POST OF<NAME OF POST> BY TRANSFER (NOW ABSORPTION)** to following address. Those who are applying for more than one post should send separate applications in separate cover, otherwise such applications will be rejected.

**The Flag Officer Commanding-in-Chief,  
(for SO`CRC`)**

**Headquarters Eastern Naval Command,  
Utility Complex (2nd Floor), Naval Base  
Visakhapatnam, Andhra Pradesh-530014.**

7. **The following documents are to be sent along with application (Annexure-II):-**

(a) Attested copies of the CR Dossiers for last three years (attested on each page) by an officer not below the rank of Under Secretary or equivalent.

(b) Vigilance Clearance Certificate

(c) Integrity Certificate

(d) A statement of major/minor penalty, if any imposed on the officer during last ten years

(e) Cadre Clearance Certificate.

(f) Self-Attested Copies of certificates/marks sheet in support of educational/technical/other qualification. Original certificates/marks sheets should be produced when asked for.

(g) A passport size photograph duly attested on reverse (by current employer) should be pinned with the application.

8. **General Instructions**

(a) The cut-off date for determining the qualifying service/experience for the post will be the closing date for the receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Lahaul & Spiti District and Pangi Sub-division of Chamba District of Himachal Pradesh and the Union Territories of Ladakh and J& K, Andaman & Nicobar Islands and Lakshadweep.

(c) The vacancies indicated above are provisional and may be increased/reduced or even made NIL without assigning any reason.

(d) Attested copies of educational qualifications, experience and other certificates should be enclosed with the application in support of candidates claim against the requisite eligibility criteria. Candidates may be required to produce original certificates for verifications at the time of interview/selection.

(e) Incomplete application, applications with insufficient details and/or not accompanied by supporting certificate/documents and/or in the format other than

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