

भारत सरकार

पत्तन, पोत परिवहन और जलमार्ग मंत्रालय

दीपस्तंभ और दीपपोत निदेशालय

“दीपभवन”, गांधीनगर

कडवंत्रा डाक, कोचीन 020 682 –



Government of India

Ministry of Ports, Shipping and Waterways

**DIRECTORATE OF LIGHTHOUSES &
LIGHTSHIPS**

“Deep Bhavan”, Gandhinagar

Kadavanthra P.O., Cochin – 682 020

दूरभाष/ Tel : 0484-2205720

फैक्स/ Fax : 0484-2206608

ईमेल/ email: dte-koc@gov.in

Date: 18.07.2022

Annexure-I

NOTICE OF VACANCY

Applications are invited from eligible candidates who fulfill the prescribed qualification, experience, age and other conditions for filling up the following post in the Directorate of Lighthouses and Lightships, Cochin:-

Sl. No	Name of the Directorate	Name of the post	Pay Scale	Category	Age limit
1	2	3	4	5	6
1.	The Director, Directorate of Lighthouses and Lightships, 'Deep Bhavan', P.O. Kadavanthra, Cochin - 682.020	Technician (General)	PB-1(5200-20200) GP Rs.2800 (Pre revised) Revised Level-5 (29200-92300) in the Pay matrix)	UR - 01	21-30 Years

The details of posts, Educational Qualification, Age, Experience, Application format are available in the website www.dgll.nic.in and www.ncs.gov.in. Candidates are advised to go through the detailed instructions before submitting the application. Applications in the prescribed format will only be accepted. Applications completed in all respect duly signed and supported with self-attested copies of certificates and testimonials should reach to “The Director, Directorate of Lighthouses and Lightships, Deep Bhavan, Gandhinagar, Kadavanthra P.O., Cochin, Pin 682 020 latest by 15.09.2022.

Director

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**DIRECTORATE OF LIGHTHOUSES &
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Date: 18.07.2022

Date of Publication.....

Date of closing: 15.09.2022

EMPLOYMENT NOTICE NO. 01/2022

Applications are invited in the prescribed format as enclosed (on a good quality A-4 size paper using one side only) from eligible Indian nationals for the following post in the Directorate of Lighthouses and Lightships, Cochin. Applications completed in all respect along with required enclosures should reach **latest by 15.09.2022**, by speed post or registered post to “The Director, Directorate of Lighthouses and Lightships, ‘Deep Bhavan’, Gandhinagar, Kadavanthra P.O, Cochin 682020.

Sl. No.	Name of the post	Classification	Pay Scale	No. of Vacancies					Normal Age
				UR	ST	OBC	SC	Total	
1	Technician (General)	General Central Service Group ‘C’ Non-Gazetted, Non- Ministerial	PB-1 5200 — 20200 plus GP 2800 (Pre-revised) Revised Level-5 (29200-92300) in the Pay Matrix	01	-	-	-	01	21-30 Years

EDUCATIONAL AND OTHER QUALIFICATION REQUIRED FOR DIRECT RECRUITMENT:

(i) Essential:-

Passed matriculation or its equivalent. Should have served as an apprentice for at least four years in a reputable firm or Mechanical Engineers or Central or state Govt. establishment, Should have in addition, two years practical experience in precision lathe work, milling, shaping, brazing, blacksmithy and carpentry. Should be a good fitter and turner and have elementary knowledge of building construction and experience in estimating and mechanical drawing.

OR

Diploma in Mechanical Engineering from a recognized institution with two years experience in precision lathe work, milling, shaping, brazing, blacksmithy and carpentry.

(ii) AGE LIMIT:

- The lower and upper age limit indicated will be reckoned as on closing date. The crucial date of determining the age limit shall be the closing date for receipt of applications from candidates in India.
- No age relaxation will be allowed to OBC/SC/ST candidates.

- (c) The upper age limit for categories like Central Government servants, Physically Handicapped candidates etc will be relaxed as per the applicable rule of Govt. of India for the recruitment to the post as on closing date, on submission of requisite certificate in prescribed proforma as per Annexure-2/3 issued by competent authority .

(iii) HOW TO APPLY:

- (a) The application format as per Annexure — 1 (which can be downloaded from the *above website*) should be filled by the candidate in his/her own handwriting with blue or black ball point pen (not in pencil, fountain pen or gel pen) dated and signed. Only international numerals i.e. 1, 2, 3 etc. should be used. The application form should be filled strictly observing all the instructions given in the Employment Notice. The candidate should affix his/her normal signature in the application form. Application signed in capital/spaced out letter will be treated as invalid.
- (b) The candidate's Name, Address with Pin Code, Date of Birth, Fathers Name and nearest Railway Station should be written legibly in English in bold capital letters.
- (c) Photographs: One recent (not earlier than three months from the date of application) colour photograph of size 3.5 cm x 3.5 cm with clear visibility of face and a portion of shoulder should be pasted on the application form in the space provided. The back ground of the photo with white or light colour is more preferable. The face should be at the centre of the photography. The eyes shall be clearly visible in photo. Photo with Cap /Hat, photos taken head covered with clothes (except which is related to religious vow) photos with goggles, and photos with partial visibility of face are not accepted. Those who are using spectacles for vision correction should take the photo wearing the spectacles. Xerox copy of photograph is not permitted. The candidate should sign in the space provided in the box below photograph (automatically appear in case of online application). One identical extra colour photograph should be enclosed with the application, indicating candidate's name and category on the reverse of the photograph. Candidate may note that the Director of Lighthouses and Lightships (DLL) may reject at any stage for pasting old / unclear photograph on the application or for any significant variations between photographs pasted in the application and the actual physical appearance of the candidate.
- (d) Applications which are not in prescribed format, illegible, incomplete, unsigned, signed in capital letters, without colour photo of candidate and the application received after closing date of Centralized Employment Notice are liable to be rejected.
- (e) The envelope containing the application should be clearly super-scribed "**APPLICATION FOR THE POST OF TECHNICIAN (GENERAL), EMPLOYMENT NOTICE NO. 01/2022, CATAGORY (UR)**".

(iv) GENERAL INSTRUCTIONS

- (a) Before applying for the post, the candidate should ensure that he/she fulfills all the eligibility norms. The candidate should have the requisite Educational/Technical qualification from recognized University/Institute as on the closing date of application. Those awaiting results of the final examination need not apply.
- (b) Candidate may apply offline only and should fill up the application in his/her own handwriting and must sign at the prescribed places. Application should be in good quality A-4 size paper using one side only. Employment News or any Newspaper cutting should not be used as application. The candidates purchasing printed application form the market should ensure that it conforms to the prescribed format published in the Employment Notice. The candidate can also download the application format from the website. The candidates who submit application offline should send their application sufficiently in advance before the closing date. The DLL will not be responsible for any postal delay/wrong delivery at any stage of the selection process.
- (c) The candidates are required to sign in English or Hindi in the prescribed places provided in Application Form. The signature on Application Form, Information Sheet, Answer Sheet, Question Booklet and other places should be identical. The signature must be in running hand and not in block capital or disjointed letters. Signature at the time of application, written examination and document verification in different style or language may result in cancellation of candidature.
- (d) Candidate submitting more than one application for the same post will be summarily rejected.
- (e) Candidate should note that the Date of Birth as recorded in the Matriculation / Higher Secondary School Examination Certificate or an equivalent Certificate, as on the date of submission of application will only be accepted.
- (f) The number of vacancies indicated in the Employment Notice is provisional and may increase or decrease depending upon the actual needs of the administration. The administration reserves the right to cancel the notified vacancies at any stage and at any time at the discretion and such decision will be final and binding on all.

- (g) The candidates who fulfill the requirements as per Recruitment Rule shall be called for written examination. All unsuccessful candidates shall be eliminated at this stage and will not be allowed to appear for further selection process. Only successful candidates shall be called for next stage of selection process to trade test.
- (h) Date of written examination will be intimated to the candidates by post. Centre for Examination will be indicated on the admit card. The Examination Centre will not be changed under any circumstance. The authority will not be responsible for any delay / wrong delivery of call letters. The candidates are advised to visit the website from time to time.
- (i) The candidates who are successful in the written examination will be called for trade test. No TA or other expenses will be admissible to the candidates for appearing in the written examination/Trade test except to unemployed ST and Person with Disability candidates who will be reimbursed the fares as admissible under the Rules for interview only.
- (j) Emoluments on initial appointment will be minimum in the pay band plus other allowances as applicable at that time only.
- (k) All the candidates irrespective of community may be considered against UR vacancies
- (l) Candidate who wishes to seek age relaxation must submit requisite certificate from the competent authority.
- (m) Candidates belonging to OBC/ SC/ ST who fulfill required qualification/ technical qualification can apply against UR vacancies. They will, however have to compete with the UR candidates.No age relaxation shall be allowed to such SC/ST/OBC candidates.
- (n) The persons with disabilities (HH, OL, DW, AAV, MD, Combination of HH + OL) can also apply for the post against UR category and submit necessary certificate as per Annexure-3 issued by competent authority.
- (o) Final selected candidate is supposed to serve at Directorate or any Light house station including remote and island locations and liable to be transferred anywhere in India (including Andaman & Nicobar / Lakshadweep Islands) away from the headquarters.

(v) ENCLOSURES:

The following enclosures as applicable to each individual candidate should be firmly attached along with the application in given order:

- (a) Application form in prescribed format (as given in Annexure — 1)
- (b) One copy of identical passport size colour photograph firmly attached to the application (apart from one copy pasted in the in the application).
- (c) Attested copy of Matriculation / Higher Secondary School Examination Certificate or an equivalent Certificate indicating date of birth.
- (d) Attested copy of educational and/ or technical qualification prescribed for the post.
- (e) Attested copy of the mark list of educational and/ or technical qualification.
- (f) Disability Certificate by persons with disabilities in prescribed format for appointment of posts under Govt. of India (as given in Annexure — 3)
- (g) NO OBJECTION CERTIFICATE from the competent authority, if already employed in any Central Government Department.
- (h) Attested Photostat copy of requisite certificates in case of candidate claiming age relaxation.

(vi) INVALID APPLICATION:

Candidates are required to read all the instructions thoroughly before applying and sending their application to the DLL. Their applications are likely to be rejected on one or more of the following reasons.

- (a) Applications received before the date of publication of the Notification and application received after the closing date of Centralized Employment Notification.
- (b) Application not in prescribed format
- (c) Application without signature or signature done in capital letters or different type of signature at different places of the application.
- (d) Application which are Illegible and incomplete.

- (e) Copies of requisite certificate not enclosed.
 - (i) Attested copy of certificate of date of birth i.e. Matriculation / High School Exam or equivalent certificate.
 - (ii) Attested copy of educational and / or and/ or technical qualification prescribed for the post.
 - (iii) Attested copy of the mark list of educational and/ or technical qualification.
 - (iv) Attested copy of disability certificate for persons with disabilities
 - (v) Attested copy of discharge certificate of Ex-Servicemen Candidate
- (f) Do not possess the prescribed qualification for the post on the date of application.
- (g) Over aged or under aged or Date of Birth not filled or wrongly filled.
- (h) Double or multiple applications submitted.
- (i) Applications without colour photo or photo with cap, wearing goggles, disfigured, unrecognizable or scanned or Xerox copy.
- (j) More than one application in single envelope.
- (k) Any other irregularities which are considered invalid.

(vii) SERVING EMPLOYEES:

Candidates serving in any Central Government Department should apply through proper channel or should apply directly to the DLL with NO OBJECTION CERTIFICATE from the employer to avoid delay. The last date of receipt of application will not be extended on account of any delay in transmitting the application by the concerned office. Advance copy of the application without NO OBJECTION CERTIFICATE will not be entertained. Application received after closing date and time will also not be accepted.

(viii) SELECTION CRITERIA FOR THE POST:-

Written test for 100 marks comprising of General Knowledge, General Intelligence, Current affairs, General English/ Hindi and elementary mathematics is the level of Secondary/ Diploma. The successful candidates from written test will be eligible & called for further selection process i.e. trade test.

(ix) THE DUTIES AND RESPONSIBILITIES OF THE POST

- (i) General maintenance work at Lighthouses viz. Mercury trough cleaning, stepper motor gear assembly (arresting of abnormal sound) adjusting light to its focal height, optic roller bearing etc
- (ii) Re-glazing of Lantern house.
- (iii) Installation and renovation of lantern house.
- (iv) Preparation of sketches (Technical details drawing) for fixing foundation bolts for installing lantern house, fabricating gear of stepper motor, solar panel stand, light source fixing stand etc.
- (v) Preparation of estimate, collection of quotation and preparation of supply orders etc. in connection with mechanical work like renovation of lantern, re-glazing, maintenance work etc..
- (vi) Procurement of tools and accessories for Lighthouse installation work, maintenance work etc
- (vii) Along with general maintenance work, cleaning and painting work also to be carried out at unmanned Lighthouse Suhelipar, Valiakkara, Thinnakara.
- (viii) Maintaining sundry accounts (work advance) and M.B. Entries.
- (ix) Assisting Director in conversion of Light source, replacement of light(lamp) and light focusing stand etc.
- (x) Work related to renovation/repairs/maintenance of Port Light (Local Lights)
- (xi) Any other duties assigned by the Director/ Officers/ Senior officials

(x) MISCELLANEOUS:

- (a) The entire Employment Notice along with all Annexure will also be available on the website www.dgll.nic.in and www.ncs.gov.in Candidates may print the application forms on along with annexure on A4 paper and can be used for sending application to Director.
- (b) All enclosure should be in English or Hindi only. Where certificate are not available in English/Hindi, self attested translated version (in English / Hindi) should be enclosed. The application without the requisite enclosures will be rejected. Any of the above enclosures sent separately will not be entertained.
- (c) The Director reserves the right to reject the candidature of any applicant at any stage in the process of

recruitment, if any irregularities / deficiency is notice in the application.

- (d) The centre for examination allotted by the Director will be final and binding. Director reserves the right to conduct additional written examination/document verification at any stage. Director also reserves the right to cancel part or whole of any recruitment process at any stage without assigning any reason thereof.
- (e) The decision of the Director in all matters relating to eligibility, acceptance or rejection of the application, penalty for false information, mode of selection, conduct of written examination, allotment of written examination centre, selection, allotment of posts to selected candidates etc. will be final and binding on the candidate and no enquiry or correspondence will be entertained by the Director in this regard.
- (f) Candidates finally selected are liable to be posted anywhere in India.
- (g) The Director is not responsible for any in advertent error.
- (h) Any legal issues arising out of this Centralized Employment Notice shall fall within the legal jurisdiction in Cochin only.
- (i) In the event of any dispute about interpretation, the English version will be treated as final.

(xi) IMPERSONATION / SUPPRESSION OF FACTS / WARNING

- (a) No candidate should attempt impersonation or take the help of any impersonator at any stage of the selection process. Otherwise, the candidate will be debarred for examinations as well as debarred from any appointment in Government services. In addition, legal action will be taken against the candidate.
- (b) Any material suppression of facts or submitting forged certificate / caste certificate by a candidate for securing eligibility and / or obtaining privileges shall lead to rejection of his/her candidature for the particular recruitment for which he/she is applied. Further, legal action can be initiated, if warranted.
- (c) Any candidate found using unfair means in the examination or sending someone else in his/her place to appear the examination will be liable to be prosecuted by lodging FIR.
- (d) Furnishing of any false information or deliberate suppression of any information at any stage will render the candidate disqualified and debarred from appearing any selection or examination for appointment to any other Government service and if appointed, the service of such candidate is liable to be terminated.

(xii) WARNING

Beware of Touts and job racketeers trying to deceive for false promises of securing job either through influence or by use of unfair and unethical means. Director has not appointed any agent(s) or centre(s) for action on its behalf. Candidates are warned against any such claims being made by persons/agencies. Candidates are selected purely as per merit. Please beware of unscrupulous elements and not fall in their trap. Candidates attempting to influence Director directly or indirectly; shall be disqualified and legal action can be initiated against them.

ANNEXURE – I

Control No. (for Office use)

APPLICATION FOR THE POST OF.....

FILL UP THE APPLICATION IN CAPITAL LETTERS IN OWN HANDWRITING.
 Except Signatures in places indicated & where it should not be in capital letters.
 Candidates are advised to go through the instruction before the submission of application
 (All applications must be submitted in A4 size good quality paper only)

Paste (Do not staple) here your
 recent colour passport size
 photographs of size
 3.5 cm x 3.5 cm
 (Not more than 3 months old)
 Not to be attested

1.	Name of Candidate :	<input style="width: 100%;" type="text"/>	
2.	Father / Husband Name :	<input style="width: 100%;" type="text"/>	Signature of candidate below the Photograph
3.	Address : (for communication)	<input style="width: 100%; height: 40px;" type="text"/>	
4.	Permanent Address :	<input style="width: 100%; height: 40px;" type="text"/>	
5.	Nearest Railway Station :	<input style="width: 100%;" type="text"/>	
6.	Contact Mob.	<input style="width: 100%; text-align: center;" type="text"/>	
7.	E-mail :	<input style="width: 100%;" type="text"/>	
8.	a) Community (Tick 'X') :	UR <input type="checkbox"/> SC <input type="checkbox"/> ST <input type="checkbox"/> OBC <input type="checkbox"/>	
		Community certificate to be submitted in the form as per prescribed Annexure as applicable.	
	b) If OBC please state whether belonging to Minor Community:	Yes <input type="checkbox"/> No <input type="checkbox"/>	
	c) If Minority, indicate community :	<input style="width: 100%;" type="text"/>	
9.	Gender (Tick 'X')	Female <input type="checkbox"/> Male <input type="checkbox"/>	
10.	Religion :	Hindu <input type="checkbox"/> Muslim <input type="checkbox"/> Christian <input type="checkbox"/> Others <input type="checkbox"/>	
11.	Date of Birth (DD/MM/YYYY):	<input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/>	
12.	Age as on Closing Date	Years <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> Months <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> Days <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/>	
13.	Are you (i) Govt. Employee :	Yes <input type="checkbox"/> No <input type="checkbox"/> (ii) Ex-Servicemen Yes <input type="checkbox"/> No <input type="checkbox"/>	
	(iii) Physically Handicapped	Yes <input type="checkbox"/> No <input type="checkbox"/> if, YES VH <input type="checkbox"/> OH <input type="checkbox"/> HH <input type="checkbox"/>	
14.	Visible Mark of Identification on Body :	<input style="width: 100%;" type="text"/>	

15. Qualification: (Fill in only those qualifications prescribed for the posts applied for)

(a) Academic	Qualification	University / Board	Year of Passing	Subjects	Marks %
SSC/X/Matric					
Higher Secondary/ XII/ Inter					

(b) Technical	Qualification	University / Board	Year of Passing	Discipline	Marks %
ITI					
Diploma					
Others					

16. Details of previous & present employment held (in chronological order starting from present position backwards) (Attach separate sheet, if required).

Name & Address of Employer	Designation & Scale	Date from	Date to

17. Ex-Servicemen (Ex-SM)

Date of Enrolment	Date of Attestation	Date of Discharge	Length of Service

18. Do you seek age relaxation (Tick 'X' in appropriate box)

Central Govt Employee	Ex-SM	PWD

19. Document attached in proof of: Indicate ('X') in relevant boxes indicated below

- IPO /DD Matric/SSLC Certificate (for DOB proof) Qualification Certificate
 Mark list Discharge Certificate for EX-SM Disability Certificate -PWD
 No Objection Certificate (for Central Govt.)

20. If selected minimum time for joining :

21. Have you ever been detained in police custody? Or convicted by Court of Law? Or any criminal case is pending or contemplated by court of law? If any of this is Yes give complete details thereto on separate paper

No Yes

23. Declaration:

"I hereby declare that all the statements made by me in the application are true and complete to the best of my knowledge and belief and nothing has been concealed or suppressed. I also understand that in case, any of my statement is found untrue during any stage of recruitment or thereafter, shall disqualify me for the post and I shall be liable for any action under the extant rules" and my services are liable to be terminated without giving any notice or reason thereof.

Date :
Place :

Signature of the candidate

**The form of certificate to be produced by Central Government servants for
claiming Age concession (Letter Head of the Institution/Issuing Authority)**

This is to certify that Shri/Ms.....S/o,D/o,W/o Shri... is a regularly appointed an employee of
this Organization/Department/Ministry and duties performed by him/ her during the period(s) are as under:
(Short description of duties performed)

Certified that: *(a) Shri/Smt/Kum. holds substantively a
permanent post of in the Office/Department ofwith effect from

(b) Shri/Smt./Kum.has been continuously in temporary service on a regular
basis under the Central Government in the post of in the
Office/Departmentwith effect from.....

Signature.....
Name.....
Designation

Place:

Date:

Office SEAL.....

The form of certificate to be produced by Physically Handicapped candidates applying for appointment to posts under the Government of India

NAME & ADDRESS OF THE INSTITUTE/HOSPITAL

Certificate No.....

Date:

DISABILITY CERTIFICATE

Recent Photograph of the candidate showing the disability duly attested by the Chairperson of the Medical Board

This is certified that Shri/Smt./Kum.son/wife/daughter of Shri..... age sex identification mark(s) is suffering from permanent disability of following category :

A. Locomotor or Cerebral Palsy:

- (i) BL—Both legs affected but not arms
- (ii) BA—Both arms affected (a) Impaired reach
(b) Weakness of grip
- (iii) BLA—Both legs and both arms affected
- (iv) OL—One leg affected (right or left) (a) Impaired reach
(b) Weakness of grip
(c) Ataxic
- (v) OA—One arm affected (a) Impaired reach
(b) Weakness of grip
(c) Ataxic
- (vi) BH—Stiff back and hips (cannot sit or stoop)
- (vii) MW—Muscular weakness and limited physical endurance.

B. Blindness or Low Vision:

- (i) B—Blind
- (ii) PB—Partially blind

C. Hearing impairment:

- (i) D—Deaf
- (ii) PD—Partially deaf
(Delete the category whichever is not applicable)

2. This condition is progressive/non-progressive/likely to improve/not likely to improve. Re-assessment of this case is not recommended/is recommended after a period of.....years..months.*

3. Percentage of disability in his/her case isPercent.

4. Shri/Smt./Kum.....meets the following physical requirements for discharge of his/her duties:—

- (i) F—Can perform work by manipulating with fingers. Yes/No
- (ii) PP—Can perform work by pulling and pushing Yes/No
- (iii) L—Can perform work by lifting. Yes/No
- (iv) KC—Can perform work by kneeling and crouching. Yes/No
- (v) B—Can perform work by bending. Yes/No
- (vi) S—Can perform work by sitting. Yes/No
- (vii) ST—Can perform work by standing. Yes/No
- (viii) W—Can perform work by walking. Yes/No
- (ix) SE—Can perform work by seeing. Yes/No
- (x) H—Can perform work by hearing/speaking. Yes/No
- (xi) RW—Can perform work by reading and writing. Yes/No

(Dr.)

Member

Medical Board

Countersigned by the Medical Superintendent/CMO/Head of Hospital (With seal)

(Dr.)

Member

Medical Board

(Dr.)

Chairman

Medical Board

* Strike out whichever is not applicable.