



CENTRE FOR MANAGEMENT DEVELOPMENT

(An Autonomous Institution under Government of Kerala)

No.: CMD/EMC/01/2022

August 20, 2022

NOTIFICATION

Centre for Management Development (CMD) invites application from qualified and competent candidates for appointment to the posts of Consultants, **on contract basis**. Selected candidates will be deployed in the **Energy Management Centre - Kerala (EMC - Kerala)**. Interested candidates may apply via **ONLINE** mode only by filling the prescribed application form given in the website of Centre for Management Development (CMD), Thiruvananthapuram (www.kcmd.in). The online application submission link will open on **20/08/2022 (10.00 A.M.)**. The last date for submitting the online application will be **03/09/2022 (05.00 P.M.)**.

Note: Candidates will have to upload their detailed CV, passport size photograph (taken within six months), signature and copies of certificates proving qualification and experience while submitting the application. The photograph and signature must be in JPEG format. The size of the photograph must be less than 200 kB. and the size of the signature should be less than 50 kB. The CV and copies of certificates shall be either in JPEG format or in PDF format, and shall not exceed 3 MB in size.

About Energy Management Centre - Kerala (EMC)

Energy Management Centre Kerala (EMC), Department of Power, Government of Kerala is the State Designated Agency (SDA) of Bureau of Energy Efficiency, Ministry of Power, Government of India to coordinate, enforce and implement Energy Conservation Act 2001 (Central Act 52 of 2002) in Kerala State.

DETAILS OF POSTS

The details regarding the posts, qualification and experience required, no. of vacancies, remuneration etc., are given in the table below.

Sl. No.	Post & No. of vacancies	Qualification	Experience*	Upper Age Limit (As on 01/06/2022)	Monthly Consolidated Remuneration
1.	Energy Consultant (SDA Scheme) <i>No. of Vacancies: 03 nos. (1 For Civil Eng.)</i>	Bachelor Degree in Engineering and 2 year MBA. Or Bachelor Degree in Civil Engineering.	Minimum 3 years work experience in project management, energy auditing, infrastructure development activities, etc.	45 Years	Rs. 50,000/-
2.	Energy Consultant (SECF Scheme) <i>No. of Vacancies: 01 nos.</i>	Bachelor Degree in Engineering with minimum 60% marks or equivalent (AICTE/Govt. approved) and 2 year MBA/Post-Graduation Diploma in Energy Management/Post-Graduation Diploma in Business Administration or equivalent with specialization in Finance (AICTE/Govt. Approved).	Minimum 3 years work experience in energy efficiency or its conservation, energy auditing, etc. (Preference will be given to BEE Certified Energy Auditor/Manager).	45 Years	Rs. 50,000/-

**Only post qualification work experience of the candidate until 01/06/2022 will be considered.*

The brief roles and responsibilities of Energy Consultant (SDA Scheme) are as follows:

- Preparation of annual action plans including budget estimation.
- Preparation of quarterly and annual reports indicating the achievements realized for submission to BEE.
- Interaction with other Govt. Dept. /Organizations and Industries.
- Facilitation in state level awards.
- Facilitation in implementation of all programmes run by BEE.
- Preparation of schemes/policies for promoting energy conservation.
- Facilitation in carrying out impact assessment study through a third-party at the end of plan period.
- Exploring new areas for implementation of energy conservation measures in the state.

- Finalization and vetting of Detailed Project Reports (DPRs) for energy efficiency projects.
- Conduct field visits for implementation and monitoring of different energy conservation activities.
- Organizing awareness campaigns, workshops, seminars for different sectors and general public.
- Facilitating conduct of energy audit and Investment Grade Energy Audit of industries and industry clusters, irrigation and water pumping systems, sewage systems, street lighting systems, buildings etc.
- Undertake activities as per the requirement of BEE as prescribed from time to time.
- Submission of monthly progress report to BEE by 5th of every month and any other data/information sought from BEE as and when required
- Submission of updated Utilization Certificate from time to time.

Facilitate smooth and timely implementation of other schemes of BEE

Standards & Labelling Scheme:

- Facilitate in building capacity of the manufacturers and retailers of BEE star labeled appliances.
- Facilitate in conduct of consumer awareness programs to spread awareness.
- Facilitate in ensuring larger penetration for voluntary products.
- Facilitate in enforcement of provisions pertaining to appliances under the EC Act.

Buildings Scheme:

New Commercial/Residential Buildings

- Facilitate in amendment and notification of ECBC to suit local climatic conditions.
- Facilitate in incorporation of amended ECBC in municipal building bye-laws.
- Facilitate in capacity building of architects, designers and verifiers for ECBC compliant buildings.
- Facilitate in imparting training to building owners on submission of required data as per prescribed format once buildings are notified as DCs.

Existing Commercial/Residential Buildings

- Facilitate retrofit through ESCO route or by building owners themselves.
- Facilitate promotion of star labelling scheme of BEE.

Municipal DSM:

- Facilitate in preparation of DPRs on pilot projects identified in ULBs.
- Facilitate in selection of ULBs for implementation of DPRs
- Facilitation in actual implementation in the ULBs.
- Facilitation in training/ capacity building of officials of ULBs.

Agricultural DSM:

- Facilitate issue of regulations/notifications by the State Govt. to mandate the use of BEE star labeled pump sets for new agricultural connections.
- Facilitate in setting up of monitoring mechanism to quantify the outcome.
- Facilitation in conduct of capacity building programmes for imparting training on energy & water conservation and energy efficient pumpsets to farmers through Krishi Vigyan Kendras.

In addition to the above, the manpower provided will be required to do any other task pertaining to schemes of BEE as per direction of Competent Authority of BEE.

The brief role and responsibilities of Energy Consultant (SECF Scheme) are as follows

- Identifying sectors where pilot projects can be implemented on Revolving Investment Fund (RIF) mode.
- Facilitate in implementation of the energy efficiency demonstration projects by utilizing major portion SECF as RIF, in accordance with the guidelines for utilization of SECF.
- Overall management of SECF.
- Providing any other data/information sought by BEE from time to time.

NATURE OF APPOINTMENT

Candidates selected for the aforementioned posts will be deployed in Energy Management Centre - Kerala (EMC), on outsourced basis for a period of one year or until, completion of the scheme.

GENERAL INSTRUCTIONS

It shall be noted that admittance to various stages of the recruitment will be provisional only, and will not confer any claim unless various other conditions of selection are satisfied as per the prevailing rules of the organization. Detailed scrutiny of the applications/credentials will be conducted before interview/appointment. Any discrepancy found during the detailed scrutiny will result in the rejection of candidature.

CMD reserves the right to shortlist only a limited number of candidates for written test/proficiency test/interview, as the case may be for the post, based on marks secured in their qualifying examination and experience. Candidate should clearly mention the marks scored in their qualifying examination in the application. The conversion of grade/CGPA to percentage would be based on the procedure certified by the University from where they have obtained the degree. The onus of proving the conversion from grade/CGPA to percentage of marks would rest with the candidate.

Canvassing in any form will lead to disqualification. In the event of any information provided by the candidate being found false or incorrect at any stage, their candidature/appointment is liable to be cancelled/terminated without any notice. CMD reserves the right to fill or not fill the post advertised.
