



# MALABAR CANCER CENTRE

An autonomous body under Government of Kerala



P.O Moozhikkara, Thalassery  
Kannur-670 103, Kerala, S.India

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No.FO/MCC/R/EST/27

26/09/2022

## EXISTING AND ARISING VACANCIES

Sl No	POST	Qualification	No. of post	Consolidated pay per month
<b>FIXED TERM CONTRACT BASIS FOR THE PROJECT "A STUDY ON PATTERNS OF CARE AND SURVIVAL OF HEAD AND NECK, BREAST AND CERVICAL CANCERS IN INDIA UNDER HBCR – NCDIR/ICMR" IN THE DEPARTMENT OF CANCER REGISTRY</b>				
1.	<b>REGISTRY DATA ENTRY OPERATOR</b>	<b>Qualification:</b> Intermediate or 12th pass from recognized board. A speed test of not less than 15000 key depressions per hour through speed test on computer. <b>Age:</b> 36 years	1	Rs. 17,000/-
<b>FIXED TERM CONTRACT BASIS IN MALABAR CANCER CENTRE</b>				
2.	<b>ASSISTANT PHARMACIST</b>	<b>Qualification:</b> D Pharm/ B Pharm <b>Experience:</b> Desirable, Experienced candidates in hospital sector will get preference. <b>Age:</b> 36 years	1	Rs. 20,100/-
3.	<b>SCHEME MANAGER</b>	<b>Qualification:</b> BDS/MBBS OR <b>M Sc. Nursing</b> with Hospital Management or Hospital Administration or Quality Management experience in a 200 bedded Hospital <b>Desirable:</b> Candidates with MHA/ MBA/MHM or Diploma in any medical courses preferable <b>Age:</b> Less than 50 years	1	Rs. 50,000/- for Medical And Rs. 45,000/- for Non Medical candidates.
4.	<b>MEDICAL RECORDS ASSISTANT</b>	<b>Qualification:</b> B Sc. with Diploma in Hospital Documentation/ Medical Records Technology or equivalent. <b>Age:</b> Below 36 years	1	Rs. 23,300/-
<b>STIPENDIARY TRAINING PROGRAMME</b>				
5.	<b>RESIDENT STAFF NURSE</b>	<b>Qualification:</b> 1. B. Sc Nursing/ GNM/ Post Basic Diploma in Oncology Nursing	1	Rs. 15,000/-

		2. Valid Kerala Nursing Council Registration Certificate <b>Age:</b> Below 30 years		
6.	<b>RESIDENT PHARMACIST</b>	<b>Qualification:</b> D. Pharm/ B. Pharm <b>Age:</b> Below 30 years	1	Rs. 12,000/-

### **Guidelines:**

#### **1. DURATION:**

- a. **CONTRACT STAFF:** posted in Malabar Cancer Centre will be 179 days initially and can be extended for a maximum period of 3 years, subject to satisfactory performance (Maximum 6 tenures).
  - b. **PROJECT STAFF:** posted initially for a period of 1 year or till the completion of project whichever is earlier. Which may further extended subject to the extension of the project and performance of the candidate.
  - c. **STIPENDIARY TRAINEES:** posted in Malabar Cancer Centre will be one year initially and can be extended for a maximum period of 3 years with a break of 179 days, subject to satisfactory performance (Maximum 5 tenures).
2. Candidate should apply ONLINE through our website [www.mcc.kerala.gov.in](http://www.mcc.kerala.gov.in). Last Date of Online Application is **10<sup>th</sup> October 2022, 5.00 PM.**
  3. Please assure that you have the following before proceeding to Online Registration.
    - Your photograph in digital form with the following specifications:
    - Maximum Image size 30Kb
    - Image dimension: 150W x 200Hpx
    - Image type: jpg format
  4. **Application fee:** The application fee shall pay online through the payment gateway system provided in the online Application
    - **CONTRACT STAFF:** Application fee for Contract staff is **Rs. 50/- (Rupees fifty only) for SC/ST category and Rs. 250/- (Rupees Two hundred and fifty only)** for others.
    - **PROJECT STAFF:** Application fee for Project staff is **Rs. 50/- (Rupees fifty only) for SC/ST category and Rs. 250/- (Rupees Two hundred and fifty only)** for others.
    - **STIPENDIARY TRAINEES:** Application fee for Trainees is **Rs. 0/- (Rupee Zero) for SC/ST category and Rs. 100/- (Rupees Hundred only)** for others.
  5. Candidates should produce the originals Certificates at the time of Interview.
  6. Communication of Interview/Test will be only through e-mail. Candidates are advised to visit our website [www.mcc.kerala.gov.in](http://www.mcc.kerala.gov.in) regularly for updates/ notices and announcements.
  7. Age will be calculated as on 1<sup>st</sup> January of the year i.e., 01.01.2022.
  8. No TA/DA will be paid for the interview.
  9. Canvassing in any form will lead to automatic disqualification. Candidates are advised to desist from such unholy practices.
  10. The Director – MCC will hold the right to reject any application without any information.



## General Conditions

- ❖ Decision whether to admit the candidate for the interview in case he or she fails to bring any required document rests entirely at the discretion of MCC, depending on the importance of the document.
- ❖ Each candidate will be called separately for the interview and interviewed in detail. If required, written test/online test shall be conducted.
- ❖ Any attempt to disrupt or interfere with the proceeding or any misconduct towards assisting staff or interview board members will disqualify the candidate without further explanation.
- ❖ Interview shall include questions related to subject knowledge, attitude assessment, aptitude assessment, subject assessment, personality assessment etc and may include practical assessment depending on the post to which the candidate appears.
- ❖ If candidate fail to complete the process of interview, he/she will not be ranked.
- ❖ In case suitable candidates are not available, experience will be relaxed as per the discretion of Director, MCC.

## Important Note:

- Request for change/correction in the application form shall not be entertained under any circumstances
- In case if it is detected at any stage that a candidate does not fulfil the eligibility norms and/or that he/she has furnished any incorrect/false information/certificate/documents or has suppressed any material fact(s), his/her candidature ill stand *cancelled*. *If any of these short comings is/are detected even after appointment, his/her service is liable to be terminated.* The decision of MCC will be final in this regard.

**Sd/-  
DIRECTOR**

 <b>MALABAR CANCER CENTRE</b> <b>[POST GRADUATE INSTITUTE OF</b> <b>ONCOLOGY SCIENCES &amp; RESEARCH]</b> NABH Accredited (an autonomous centre under Government Of Kerala) Thalassery, Kannur – Dist., Kerala 670 103, Ph: +91 490 2399207, 2355881 Fax- +91 490 2355880, E-mail: mcctly@gmail.com, Web: www.mcc.kerala.gov.in	
No. FO/MCC/R/EST/27	26.09.2022
<b>Existing and Arising Vacancy</b>	
<p>Online applications are invited for the post of <b>Registry Data Entry Operator (Project), Assistant Pharmacist, Scheme Manager and Medical Records Assistant</b> on contract basis, and <b>Resident Staff Nurse and Resident Pharmacist</b> on Trainee basis. The last date for submitting online application is <b>10<sup>th</sup> October, 2022</b>. Details are available in <a href="http://www.mcc.kerala.gov.in">www.mcc.kerala.gov.in</a></p>	
<b>Sd/- DIRECTOR</b>	