

## KOCHI METRO RAIL LIMITED

A 50-50 Joint Venture of Govt. of India & Govt. of Kerala

Ref: KMRL/HR/RECR/CVO/2023

18.04.2023

Secretary,  
Railway Board,  
Ministry of Railways,  
Rail Bhawan, Rafi Marg, New Delhi-110001.

Sir/Madam,

**Sub : Filling up of the post of Chief Vigilance Officer (CVO) in Kochi Metro Rail Limited (KMRL) on Deputation basis**

Kochi Metro Rail Limited (KMRL) a 50:50 Joint Venture of Government of India and Government of Kerala, is having the commercial operations of running the metro system in Kochi, Kerala. Construction for extension of metro to other parts in the city of Kochi is also under way.

At this stage, we require the service of suitable personnel for the post of Chief Vigilance Officer (CVO) on deputation basis, preferably a person working in technical discipline of Group A engineering services in Railways.

The vacancy notice containing the eligibility criteria for the subject post is enclosed along with the prescribed application form for inviting applications from the eligible Railway Officers.

We would be grateful if you could kindly arrange for circulating/displaying our vacancy notice in the Railway website so as enable to apply for the interested candidates. The closing date of receiving the application may be made as 02<sup>nd</sup> June 2023.

For consideration, please.

Thanking You,

Yours faithfully,  
for KMRL



(Loknath Behera)  
Managing Director

Encl : Vacancy Notification for the post of Chief Vigilance Officer (CVO) in KMRL



## KOCHI METRO RAIL LIMITED

(A 50 :50 Joint Venture of Government of India & Government of Kerala)  
4<sup>th</sup> Floor, JLN Metro Station, Kaloor, Kochi-682 017 Ph: 0484-2846700

### Advt. No : KMRL/HR/2023-24/01 Dated (18.04.2023)

Kochi Metro Rail Limited (KMRL) a 50:50 Joint Venture of Government of India and Government of Kerala incorporated for the implementation of the Kochi Metro Rail project and for its Operation & Maintenance in Kochi invites application for the post of Chief Vigilance Officer (CVO) on deputation basis :-

<b>Organization Name</b>	<b>Kochi Metro Rail Limited (KMRL)</b>
<b>Name of the Post</b>	<b>Chief Vigilance Officer (CVO)</b>
<b>Total no. of Post</b>	01 (One)
<b>Type of Employment</b>	On Deputation for a period of 3 (Three) years extendable by another 2 (Two) years
<b>Eligibility/Experience</b>	<p>Officers belonging to Group-A services, including All India Services, drawing their pay in the scale of Senior Administrative Grade (SAG) in their cadres (Functional/Non –Functional).</p> <p>The Bench Mark for selection would be at least “8.0” in APAR Grading of last 5 years and the integrity should be beyond doubt. (Wherever number grading is not available “Very Good” will be acceptable).</p> <p>The officers having experience of working in technical disciplines of Group A engineering disciplines of Railways will be preferred.</p>
<b>Maximum Age Limit (as on 1<sup>st</sup> April 2023)</b>	56 Years
<b>Pay</b>	As per rules/terms and conditions of deputation of Gol.
<b>Perks</b>	Perks applicable to the equivalent grade in KMRL
<b>How to Apply</b>	The Candidates should submit their application to “General Manager (HR, Admin. & Trg.) , Kochi Metro Rail Limited, 4 <sup>th</sup> Floor, JLN Metro Station Kaloor, Kochi-682017” as per the enclosed application form before closing date. The candidate applying should submit their application form requesting their parent organization to forward their application along with NOC, D & AR and Vigilance Clearance and APAR ratings for the preceding 05 years.
<b>Closing Date</b>	45 days from the date of issue.

### **General Conditions:-**

- Only Indian Nationals should apply.
- Age shall be reckoned as on 01.04.2023.
- Qualification & Experience shall be reckoned as on 01.04.2023.
- Acceptance or rejection of application of the candidates will be the sole discretion of the management. Incomplete applications are liable to be rejected.
- KMRL management reserves the right to cancel or amend this advertisement.
- Officers against whom any major or minor penalty was imposed in their careers as a result of disciplinary proceedings are not eligible for applying to this post.
- An officer, if on selection does not join the post, he/she would be debarred from all kind of posting in Metro/RTS companies for a period of 5 (five) years from the date of issuing of orders of appointment.
- Internal Candidates, including those currently on deputation, are not eligible to apply for this post.
- The officer being considered should not have worked (in the preceding 3 years) in an organization/office in any capacity having direct official dealings with KMRL.

### **How to apply :-**

- Applicants should send their application through proper channel, as per the enclosed format .
- The application should contain one recent passport size photograph pasted on the form, self-attested copy of proof of age, degree certificates and experience certificate. Applications received through proper channel and with verification of service particulars, D&AR/Vigilance Clearance, APAR's will be preferred. However, a copy of application may be sent by the applicant in advance.
- Duly filled in applications in hard copy along with related document copies must reach the General Manager (HR, Admin. & Trg.), Kochi Metro Rail Limited, 4th Floor, JLN Metro Station, Kaloor, Kochi-682 017 on or before 02.06.2023 5.00 PM
- KMRL will not be responsible for any delay / loss in postal/email transit of any application or communication. Applications received after closing date and time and incomplete applications shall not be entertained.
- The advance copy of the application along with all the supporting documents may be sent at the email id [hadmin@kmrl.co.in](mailto:hadmin@kmrl.co.in) , however sending hard copy of the application is mandatory.
- For any clarifications/queries candidates may please reach out on the number 0484-2846700 during office hours.

**General Manager (HR, Admin. & Trg)**

**KOCHI METRO RAIL LTD.**  
**4<sup>th</sup> Floor, JLN Metro Station, Kaloor, Kochi – 682 017**  
**APPLICATION FORM FOR EMPLOYMENT**  
 (To be filled in Capital Letters)

Kindly affix a recent passport size photograph

**APPLICATION FOR THE POST OF CHIEF VIGILANCE OFFICER (CVO) ON DEPUTATION**

Name of the candidate (As per the matriculation Certificate)	
Gender	
Religion	
Category General/ SC/ ST/ OBC/ OTHERS (Pls Specify)	
Service	
Department	
Date of Entry into Time Scale (DITS)	
Date of Superannuation	
Present Pay with Grade Pay & Basic Pay	
Present Designation & Organization	
Address for communication	
Permanent Address	
Telephone no(with STD code)	
Mobile number	
e-mail id	
Date of birth (dd-mm-yyyy)	
Age As on 01.04.2023	.....YEARS .....MONTHS .....DAYS

Whether Presently slotted for Foreign Assignments/Training	
A brief note (not more than 100 words) highlighting significant/relevant qualifications and important achievements in support of eligibility (May attach separate sheet , if required)	
Whether applied for CVO in any other organization earlier (if yes, Please specify the details	
Date of grant of SAG/NFSAG/Pay Level 14	

Details of academic qualifications (Self Attested certificate copies to be enclosed)

Sl. No.	Qualification/Degree	Main Subjects	Name of University/Institute/Board	Year of passing	Duration of the Course & Whether Full Time/distance course	Percentage of marks/Grade/CGPA

Experience Details (Separate Sheet may be attached along with supporting documents, as on 01.04.2023)

Sl. No.	Type of Posting	Level/Pay Scale & Designation	Ministry/Department/Office	Field of experience	Tenure- From -To

Vigilance Experience Details (Self Attested certificate copies to be enclosed)

Sl. No.	Type of Posting	Level/Pay Scale & Designation	Ministry/Department/Office	Details of Experience in Vigilance /Disciplinary matters	Tenure- From -To

Work Experience

A	Belonging to Organized Group A Services drawing pay in the scale of Senior Administrative Grade (SAG) (Functional/Non-Functional)	YES/NO
B	Have experience of working in technical disciplines of Group A engineering disciplines of railways	YES/NO

Details of previous deputation/foreign assignment(if any):-				
S.No	Organization	Designation	From	To

Whether debarred from deputation? If yes , please furnish details	
Whether cooling off period completed? If yes ,date of return from previous deputation with details, wherever applicable	

APAR Ratings for last 5 years (Attach Supporting Documents)

Year	Rating

NOC, Vigilance and D&AR status from current employer enclosed	YES/NO
Copies of Annual Performance Appraisal Report for last 05 years enclosed	YES/NO

I certify that the details furnished by me above are true and I am eligible for the post as per the criteria laid down in the vacancy notice.

(Name and Signature of the applicant)

Place :

Date :

## FORWARDING/CERTIFICATION BY EMPLOYER

Certified that the information/details provided in the above application by the applicant are true and correct as per the facts available on record. He possesses educational qualifications and experience mentioned in vacancy circular.

It is also certified:

- a. That there is no vigilance/disciplinary case or criminal case pending or contemplated against the officer.
- b. That his /her integrity is certified.
- c. That his/her APAR dossier for the last five years, duly attested by a Competent Officer are enclosed.
- d. It is certified that no major/minor penalty has been imposed on him/her during last ten years.
- e. That the cadre controlling authority has no objection to the consideration of the applicant for the post mentioned in the advertisement.

Signature of the Certifying Officer:

Name:

Designation :

Office Seal

Place:

Date: