



**KERALA UNIVERSITY OF FISHERIES AND OCEAN STUDIES**  
**കേരള ഫിഷറീസ്-സമുദ്രപഠന സർവ്വകലാശാല**  
**PANANGAD P.O., KOCHI 682 506, KERALA, INDIA**

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No.GA5/5369/2022

Dated : 02 /04/2023

**EMPLOYMENT NOTIFICATION**

Applications in the prescribed format are invited from eligible candidates for the post of Assistant cum Accountant on contract basis at Directorate of Extension under **EXTENSION Plan Project**, KUFOS with qualifications as detailed below:-

**Name of Project : Strengthening of Directorate of Extension**

<b>Name of the Post</b>	<b>Office Assistant cum Accountant</b>
No. of Vacancy	1
Scale of pay/consolidated pay	22000/-
Qualification	Degree in Commerce
Experience (Essential)	5 years experience in relevant field (Govt/Universities)
Duration/Period of Appointment	1 year (Extendable up to one more year)
Specific Age Limit	No age limit
Mode of Appointment	Contract

**General Conditions**

1. The prescribed essential qualifications are the minimum and mere possession of the same does not entitle candidates to be called for interview. Where the number of applications received is large and/or where it will not be convenient or possible to interview all the candidates, the University at its discretion may restrict the number of candidates to a reasonable limit on the basis of qualifications/experience prescribed in the advertisement. Further, the University may also fill up the post advertised on short-term contract basis if necessary
2. Written examination and/or interview will be conducted based on the number of candidates.
3. No interim queries regarding test/interview/selection will be entertained.
4. Canvassing in any form will be a disqualification.
5. Interested persons should apply **by post** in the **application form attached hereunder with photo copies of all supporting documents**. The envelope should be *super-scribed* with the notification number and the post applied for.

6. Applications should reach this office at the below address on or before **4.30 pm on 20.04.2023**.

**THE REGISTRAR  
KERALA UNIVERSITY OF FISHERIES AND OCEAN STUDIES  
PANANGAD P.O, MADAVANA, KOCHI - 682 506**

7. Application fee **Rs.200 /-** for candidates other than SC/ST and **Rs. 50 /-**for SC/ST candidates.
8. Mode of remittance of fee :-

Via Online to the account no:- 67149674791

Name:- Finance Officer, KUFOS

Bank & Branch:- SBI, SA Road, Vyttila

IFSC:- SBIN0070517

9. The University reserves the right to -

(a) not fill up the post advertised.

(b) draw reserve panels for appointment to possible future vacancies

S/d  
**REGISTRAR i/c**

**KERALA UNIVERSITY OF FISHERIES AND OCEAN STUDIES**



Affix a recent  
photograph and  
self attest

**APPLICATION FOR THE POST OF ASSISTANT CUM ACCOUNTANT**

Name of the post applied for : \_\_\_\_\_

Notification No. and Date (if any) : \_\_\_\_\_

1.	Name (In English Block Letters)		
2.	Address for Communication		
3.	Permanent Address		
4.	Phone Nos.	Landline Mobile	Email ID :
5.	Date of Birth (In Figures and in words-attach proof) and age		

6.	Sex							
7.	Religion							
8.	Caste/Community							
9.	Category (Put 'X' mark in the appropriate column)	SC	ST	OBC	General	PH	EX-Service	Any Others
10.	Qualification (Attach copy of Mark List)	Name of Degree	Name of Institution and University			% of marks/OGPA		Class/Rank
	SSLC							
	PLUS TWO							
	Degree (Bcom)							
	PG (Mcom)							
	Others							
11.	Additional Qualifications, if any (Attach Proof)							
12.	Experience (Attach Proof)							
	Name of the Institution	Post held			Period			
13.	Details of present job							

14.	Name and address of the present Employer	
15.	Proof showing particulars of registration fee paid Amount:- DD /Receipt No/UTR No./Transaction ID No./IMPS No.etc.. : Date:	

### D E C L A R A T I O N

I certify that the information furnished above are true and correct to best of my knowledge and belief. Should there be any incorrect or false information having been furnished or that may come to light, in due course, I bind myself for such action as the University may decide.

Place:  
Date :

Signature:  
Name :

