



RECRUITMENT NOTIFICATION

No.CMD/KIIFB/04/2023

April 19, 2023

The Centre for Management Development (CMD) invites applications on behalf of the Kerala Infrastructure Investment Fund Board (KIIFB) from eligible and qualified candidates for filling up of various posts in the **Project Appraisal Division** of **KIIFB**. The appointment will be on a contract basis for tenure of 2 years. The desirous eligible candidates may apply **ONLINE** by satisfying themselves with terms and conditions of this recruitment.

**Important dates for Online application
submission:**

**19th April (10:00am)to
30th April (5:00pm)(both dates inclusive)**

Sl. No.	Post	Qualification	Experience	Pay Range
1.	Project Manager <i>Vacancy:01</i> Upper Age Limit-50 years	Graduation in Civil Engineering. Additional weightage for those having M. Tech in Civil Engineering from a reputed institution specialized in Infrastructure Engineering and Management or Structural /Transportation Engineering and Additional qualification in Project Management.	<ul style="list-style-type: none">• Minimum 15years Post Qualification experience in a reputed organization in Civil Engineering especially in Public Works.• Should have hands on experience in Roads/ Building constructions, River/Marine bridge constructions, preparation of Bill of Quantities and Detailed Project Reports, and analysis of DPRs.• Should be familiar with Public Work Systems following CPWD/PWD works procedures• Additional weightage for experience in monitoring and application of Project Management software in high value infrastructure projects.	Rs.1,25,000/- (provision for performance related hike (up to 13%) after one year)

Sl. No.	Post	Qualification	Experience	Pay Range
2.	Assistant Project Manager (Civil) <i>Vacancy:01</i> Upper Age Limit-45years	Graduate in Civil Engineering. Additional weightage for those having M.Tech in Civil Engineering from a reputed Institution specialized in Infrastructure Engineering and Management or Structural/Transportation Engineering and Additional qualification in Project Management.	<ul style="list-style-type: none"> • Shall have a minimum of 8 years post qualification work experience in Civil Engineering projects. • Additional weightage for candidates having experience in high value Government / Public Sector Projects. • Additional weightage for experience in monitoring and application of Project Management software in high value infrastructure projects. 	Rs.80,000 (Provision for performance related hike (upto 13%) after one year)
3.	Assistant Project Manager (Electrical/Mechanical) <i>Vacancy:01</i> Upper Age Limit-45years	Graduation in Electrical/ Mechanical Engineering. Additional weightage for those having M.Tech in Electrical/Mechanical Engineering from a reputed institution and Additional qualification in Project Management.	<ul style="list-style-type: none"> • Shall have a minimum of 8 years post qualification work experience in Electrical/ Mechanical Engineering projects. • Additional weightage for candidates having experience in high value Government/ Public sector projects. • Additional weightage for experience in monitoring and application of project Management software in high value infrastructure projects. 	Rs. 80,000 (Provision for performance related hike (upto 13%) after one year)
4.	Project Engineer <i>Vacancy:07</i> Upper Age Limit-35 years	Graduate in Civil Engineering. Additional weightage for candidates having Masters in Civil Engineering or Management or Additional qualification in Project Management software.	<ul style="list-style-type: none"> • Shall have a minimum 3 years post qualification work experience in Civil Engineering projects. • Additional weightage for candidates having execution and billing experience in high value Government/Public sector projects. • Additional weightage for experience in preparation of project reports and appraisal reports of high value infrastructure projects. • Additional weightage for experience in monitoring and application of Project Management software in high value infrastructure projects. 	Rs. 50,000 (provision for performance related hike (upto13%) after one year)

Sl. No.	Post	Qualification	Experience	Pay Range
5.	Project Assistant <i>Vacancy:02</i> Upper Age Limit-35 years	Graduate in any discipline. Additional weightage for candidates having MBA. Additional weightage for candidates having qualification in Project Management software/ Certification in MS Office	<ul style="list-style-type: none"> • Shall have minimum of 3 years Post qualification work experience. • Additional weightage for experience in preparation of project reports and appraisal reports of infrastructure projects. • Additional weightage for experience in monitoring and application of Project Management software in infrastructure projects. 	Rs. 50,000 (provision for performance related hike (upto13%) after one year)
6.	Technical Appraisal Trainee <i>Vacancy:01</i> UpperAgeLimit-25 years	Graduation in Civil Engineering Additional weightage for candidates having certification in MS Office.	<ul style="list-style-type: none"> • Additional weightage for experience in preparation of project reports and appraisal reports of infrastructure projects. • Additional weightage for experience in monitoring and application of Project Management software in infrastructure projects. 	Rs. 35,000 (provision for performance related hike (upto13%) after one year)

*Cut-off date for Age criteria and post qualification criteria is 19.04.2023

Instructions for Scanning of Photograph & Signature:

- Scan the latest photograph of the candidate and upload the same in the space provided in the online application [scanned image shall be less than 200KB in *.JPG format only]
- Candidates shall make his / her signature on a white paper, scan the same and upload it in the space provided in the online application [scanned image shall be less than 50KB in *.JPG format only]
- The candidate has to scan his full signature, since the signature is proof of identity, it must be genuine and in full: initials are not sufficient. Signature in CAPITAL LETTERS is not permitted. The signature must be signed only by the candidate and may not be by any other person.

General Instructions:

1. **Candidates should apply through On-Line mode only. No other means/mode of application will be accepted.**
2. Please note that no change of application data will be permitted at any stage after completion of registration process of the online application. Merely applying for the post and being shortlisted in the subsequent processes does not imply that a candidate will necessarily be offered employment. No request for considering the candidature under any category /post other than the one in which applied will be entertained.
3. Educational qualifications should be from a University/Institution/Board recognized by Govt. of India/approved by Govt. Regulatory Bodies.
4. The candidate must possess valid Degree/PG Certificate/Provisional Certificate of the necessary qualification at the time of submission of application.
5. **Have a valid personal email ID and mobile no., which should be kept active till the completion of this Recruitment Process.** All official communication will be sent to the registered e-mail id of the candidate.

6. Candidates are advised to carefully fill and verify the details filled in the online application themselves as no change will be possible/entertained after the submission.
7. The Name of the candidate should be spelt correctly in the application as it appears in the Certificates/ Mark sheets/Identity proof. Any change/alteration found may disqualify the candidature.
8. Please note that all the particulars mentioned in the online application including Name of the Candidate, Category, Date of Birth, Address, Mobile Number, Email ID, qualification, experience etc. will be considered as final and no change/modifications will be allowed after submission of the online application form. Candidates are hence advised to fill in the online application form with utmost care as no correspondence regarding change of details will be entertained. CMD will not be responsible for any consequences arising out of furnishing of incorrect and/or incomplete details in the application or omission to provide the required details in the application form.
9. If the applicant possesses an equivalent qualification, he/she should also upload the equivalency certificate along with the qualification certificate or else the application will not be considered.
10. Any information submitted by an applicant in his/ her application shall be binding on the candidate personally and he/she shall be liable for prosecution/civil consequences in case the information/details furnished by him/her are found to be false at a later stage.
11. Applicants need to upload a valid certificate for every experience he/she mentioned. In the case of the latest/current experience an affidavit bearing all details **(name of organization, designation, period, task and duties)** shall be uploaded. The copy of appointment letters, salary certificates, pays slips etc. will not be accepted in lieu of work experience certificate.
12. Decision of the concerned authority in all matters relating to recruitment will be final and binding on the candidates. No correspondence or personal enquiries shall be entertained in this regard.
13. Instances of providing incorrect information and/or process violation by a candidate detected at any stage of the selection process will lead to disqualification of the candidate from the selection process and he/she will not be allowed to appear in any recruitment process in the future. If such instances go undetected during the selection process but are detected subsequently, such disqualification will take place with retrospective effect.
14. **While applying on-line for the post, the applicant should ensure that he/she fulfils the eligibility and other norms mentioned above as on the specified dates and that the particulars furnished by him/her are correct in all respects.** In case it is detected at any stage of recruitment that a candidate does not fulfil the eligibility norms and/or that he/she has furnished any incorrect/false information or has suppressed any material facts, his/her candidature will stand cancelled. If any of these shortcomings is/are detected even after appointment, his/her services are liable to be terminated.
15. KIIFB/CMD reserves the right to call for any additional documentary evidence from candidates in support of educational qualifications/experiences/other notified eligibility requirements.
16. **Only Post qualification experience of the applicants will be considered**
17. **Intimations will be sent by email and/ or sms only to the email ID and mobile number registered in the online application form.** CMD shall not be responsible if the information/intimations does not reach candidates in case of change in the mobile number, email address, technical fault or otherwise, beyond the control of CMD and candidates are advised to check their registered e-mail account from time to time during the recruitment process.
18. Canvassing in any form will be a disqualification.

**Sd/
Authorised Signatory**