

NATIONAL INSTITUTE OF TECHNOLOGY CALICUT

Dated: 25 April 2023

CALL FOR THE POSITION OF TRANSLATING ASSISTANT (HINDI) (on contract basis)

1. The Institute proposes to select and appoint experienced personnel for the post of TRANSLATING ASSISTANT on Ad-hoc basis. The tenure of the engagement will be purely temporary. The tenure may be extended, if required based on the Institute requirement and performance.
2. Interested candidates with the specified qualifications and skills sets can apply using [provided link](https://forms.gle/ugjhAQ8LyydmDz4E6). (Google form link: <https://forms.gle/ugjhAQ8LyydmDz4E6>) The application link will be active from 21.04.2023 to 08.05.2023
3. The candidates should bring along with them the completed application form (attached) along with copies of relevant documents in support of your qualifications (education, experience and category etc.) for the selection committee on **10.05.2023**.
4. Interim enquiries and canvassing via phone or any form may lead to disqualification.

Name of the post	Qualifications (Educational & Experience) Essential & Desirable
<u>TRANSLATING ASSISTANT (HINDI)</u> (One Position) Monthly Emoluments(Fixed): Rs. 30,000/- Age limit : 30 years	Educational Qualification: (i) Master's degree from a recognized university in Hindi with English as a compulsory or elective subject or as the medium of examination at the degree level. OR Master's degree from a recognized university in English with Hindi as a compulsory or elective subject or as the medium of examination at the degree level OR Master's degree from a recognized university in any subject other than Hindi or English, with Hindi medium and English as a compulsory or elective subject or as the medium of a examination at the degree level. OR Master's degree from a recognized university in any subject other than Hindi or English, with English medium and Hindi as a compulsory or elective subject or as the medium of a examination at the degree level. OR Master's degree from a recognized university in any subject other than Hindi or English, with Hindi and English as a compulsory or elective subject or either of the two as a medium of examination and the other as a compulsory or elective subject at degree level AND (ii) Recognized Diploma or Certificate course in translation from Hindi to English and vice versa or two years' experience of translation work from Hindi to English and vice versa in central government or state government office, including government of India undertaking.

Note: Qualifications are relaxable at the discretion of the Institute in case of candidates otherwise well qualified

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GENERAL INFORMATION FOR THE CANDIDATES

- (i) The Applicants must be citizens of India.
- (ii) Only online mode of application will be considered. Click here to [apply online](https://forms.gle/ugjhAQ8LyydmDz4E6) (google form link: <https://forms.gle/ugjhAQ8LyydmDz4E6>)
- (iii) The candidates may submit the application online by filling their personal, educational and experience details and by paying the requisite fee.
- (iv) There is an application fee of Rs. 100/- for SC, ST, Woman, ex-serviceman (ESM) and PwD candidates and Rs. 200/- for all the other candidates. (Bank transaction charges if any will be extra)
- (v) The fee can be paid by scanning the QR code; alternatively, you can make payment to the UPI id **9400785524@SBI**. After making the payment kindly fill the details of 12-digit transaction id and also upload the screen shot of the proof of payment in the online application format.
- (vi) Candidates who do not pay the fees, pay a wrong/lesser amount or enter wrong transaction details will be disqualified and rejected.
- (vii) Candidates without the original certificate would be disqualified.
- (viii) Mere fulfilment of required qualifications and experience does not entitle a candidate's selection.
- (ix) The selection committee may decide upon any kind of skill test and/or trade test for the candidates. The decision of the Institute will be final in these matters.
- (x) The candidate is responsible for the information filled in the application form.
- (xi) Only certificates from Government/Government recognized Institutions will be accepted.
- (xii) Due consideration will be given to SC/ST/OBC/EWS/ESM candidates.
- (xiii) No TA/DA will be paid for appearing for the selection process. Any change of dates etc. also will be communicated either by publishing in the website and thus candidates are requested to visit the website regularly.
- (xiv) No correspondence or interim enquiries will be entertained. Canvassing via phone or any other form may lead to disqualification of the candidature.
- (xv) Selected candidates will be informed by e-mail/mobile and they are expected to join immediately.
- (xvi) The Institute bears the full right to cancel the above advertisement without selecting anybody. The Institute reserves the right to terminate the engagement of any personnel with appropriate notice. Minimum notice period on either side shall be 15 days.
- (xvii) The engagement is to serve the immediate and temporary purposes of the Institute. Thus the appointment will be purely on contract/temporary basis. The above position is not against any regular post, and hence does not have any claim, implicitly or explicitly for any regular post in NIT Calicut.

SCAN & PAY



Registrar

To:

- (i) Webmaster
- (ii) Faculty in charge Official Language Unit

Copy to:

Director's Office, DD Office, Registrar Office