NATIONAL INSTITUTE OF TECHNOLOGY CALICUT

NIT Campus P. O., Calicut, Kerala – 673601, India

NITC/ P1/482/GA   Dated: 15-May-23

CALL FOR THE POSITION OF GRAPHIC ARTIST IN NIT CALICUT

1. The Institute proposes to prepare a panel of suitable personnel to engage as Graphic Artist in the NIT Calicut on temporary basis. The requirement is immediate and purely for temporary purpose. The initial engagement may be for around six months to one year as per the decision of the Institute, extendable based on the performance as well as the requirement of the Institute.

2. Interested candidates with the specified qualifications can apply online through google form (https://forms.gle/1f4pq8JScbn9nUav6); the link will be active from 15.05.2023 to 31.05.2023 (4:00 PM).

3. The candidates should bring along with them the completed application form (doc/pdf), portfolio of their work, along with copies of relevant documents in support of your qualifications (education, experience and category etc.) for the selection committee.

Name of the post, Remuneration & Age Limit	Qualifications (Essential & Desirable Education, Experience)
Graphic Artist Remuneration: 50,000/- Age Limit: 55 Years	**Essential:** Bachelors or Master's Degree in Graphic Design/Product Design/Applied Arts/Multimedia Arts and other relevant subjects and **Work Experience:** At least two years of experience in design-related works/graphics design/print industry.
	Desirable: (i) Experience in Adobe CC InDesign, Illustrator, Photoshop, Acrobat, Premiere Pro, Coral Draw, Adobe After Effects, Desktop Publishing tools. (ii) Must be conversant with Social Media Platforms (iii) In depth knowledge of responsive design, web-mobile-app design will be an added advantage (iv) Good proficiency in languages and communication.

Nature of duties:

- Produce and oversee digital, social and print creative solutions to address NITC's requirements.
- Design publicity material for the events organized by the Institute, including invitation cards, posters, hoardings, advertisements, social media, etc.
- Designing annual reports, academic calendars, books, flyers, emailers, online flipbooks, brochures, invites, posters, banners etc.
- Branding material preparation for the Institute & its events/programs etc.

GENERAL INFORMATION FOR THE CANDIDATES

(i) The Applicants must be citizens of India.

(ii) Only online mode of application will be considered. Click here to apply online (google form link: https://forms.gle/1f4pq8JScbn9nUav6)

(iii) The candidates may submit the application online by filling their personal, educational and experience details and by paying the requisite fee.

(iv)   There is an application fee of Rs. 150/- for SC, ST, Woman, ex-serviceman (ESM) and PwD candidates and Rs. 300/- for all the other candidates. (Bank transaction charges if any will be extra)

(v)   The fee can be paid by scanning the QR code; alternatively, you can make payment to the UPI id **9400785524@SBI**. After making the payment kindly fill the details of 12-digit transaction id and also upload the screen shot of the proof of payment in the online application format.

(vi)   Candidates who do not pay the fees, pay a wrong/lesser amount or enter wrong transaction details will be disqualified and rejected.

(vii)   After completing the application format in all respects, the application may be submitted.

(viii)   The dates from which the links would be active may please be noted, no further extension would be given

(ix)   The crucial date for determining the eligibility criteria for all candidates in every respect for the advertised posts shall be as on the last date for applying for the post.

(x)   Candidates should bring their portfolio of their work along with all the originals document while coming for the selection process without which they may not be permitted to take part in the selection process.

(xi)   Mere fulfilment of required qualifications and experience does not entitle a candidate's selection.

(xii)   The selection committee may decide upon any kind of skill test and/or trade test for the candidates. There may be a combination skill test/written and interview and the candidates may be screened to ensure that only the most suitable candidates are shortlisted for selection process. The decision of the Institute will be final in these matters.

(xiii)   The candidate is responsible for the information filled in the application form.

(xiv)   Only certificates from Government/Government recognized Institutions will be accepted.

(xv)   Due consideration will be given to SC/ST/OBC/EWS/ESM candidates.

(xvi)   No TA/DA will be paid for appearing for the selection process. Any change of dates etc. also will be communicated either by publishing in the website and thus candidates are requested to visit the website regularly.

(xvii)   No correspondence or interim enquiries will be entertained. Canvassing via phone or any other form may lead to disqualification of the candidature.

(xviii)   Selected candidates will be informed by e-mail/mobile and they are expected to join immediately.

(xix)   The Institute bears the full right to cancel the above advertisement without selecting anybody.

(xx)   The Institute reserves the right to terminate the engagement of any personnel with appropriate notice. Minimum notice period on either side shall be 30 days.

(xxi)   The engagement is to serve the immediate and temporary purposes of the Institute. Thus the appointment will be purely on contract/temporary basis. The above position is not against any regular post, and hence does not have any claim, implicitly or explicitly for any regular post in NIT Calicut.

Registrar

To: Webmaster

Copy to: Director's Office, DD Office, Registrar Office