



केरल केंद्रीय विश्वविद्यालय  
CENTRAL UNIVERSITY OF KERALA

(संसद के अधिनियम, वर्ष 2009 द्वारा स्थापित / Established under the Act of Parliament in 2009)

संख्या /No. CUK/APPT/NT/IAO/2017

दिनांकित /Dated, 8<sup>th</sup> June, 2023

**EMPLOYMENT RE-NOTIFICATION No. CUK/NT/D-02/2023**

Applications are invited on online mode from eligible candidates to fill up one post of **Internal Audit Officer** in Level 12 of 7<sup>th</sup> CPC Pay matrix on **Deputation basis** at Central University of Kerala.

**I. Eligibility conditions for appointment on Deputation:**

By drawing officers belonging to Audit and Accounts Services or other similar organised Accounts Services in Central / State Govt., holding analogous posts on regular basis.

OR

With three years regular service in Level 11 or equivalent in the area of Audit and Accounts in any Govt. Department/ Autonomous Bodies.

OR

With five years regular service in Level 10 or equivalent in the area of Audit and Accounts in any Govt. Department/ Autonomous Bodies.

**Upper Age limit: 56 Years**

IMPORTANT DATES	
Date of Commencement of receipt of online application	01.07.2023, 10.00AM
Last date of receipt of online application	15.07.2023, 05.00 PM
Last date of receipt of hard copy of application along with all self-attested enclosures to the University (Including postal processing days)	31.07.2023, 05.00 PM

कुलसचिव /REGISTRAR

कुलसचिव / Registrar  
केरल केंद्रीय विश्वविद्यालय  
Central University of Kerala  
कासरगोड / Kasaragod



# केरल केंद्रीय विश्वविद्यालय CENTRAL UNIVERSITY OF KERALA

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## GENERAL INSTRUCTIONS

1. The application for appointment on deputation shall be forwarded by the employer along with the Annual Performance Appraisal Reports (APARs) for the preceding five years and Vigilance Clearance Certificate, duly certified by the Competent Authority.
2. It shall be the responsibility of the candidate to assess his/her own eligibility for the post for which he/she is applying in accordance with the prescribed qualifications, experience, etc. and submit his/her application duly filled-in, along with the desired information and documents as per the advertisement. Suppression of factual information, supply of fake documents, providing false or misleading information or canvassing in any manner on the part of the candidates shall lead to his/her disqualification. In case, it is detected at any point of time in future, even after appointment, that the candidate was not eligible, his/her appointment shall be liable to termination forthwith as per this clause. In case of any ambiguity in the recruitment rules in general and eligibility of the post, the decision of the Executive Council shall be final.
3. The person appointed in the post shall be governed by the Act/ Statutes/ Ordinances/ Rules of the University and also the CCS (Conduct) Rules, 1964, CCS (CCA) Rule, 1965 or any other rules of the Government of India, as amended from time to time and any other rule/ resolution prescribed specifically for maintaining the conduct of the employees by the Executive Council of the University.
4. Changes in Regulations on qualifications, experience, etc. issued by the UGC/Govt. of India subsequent to this notification will become mandatory from the respective dates of effect prescribed.
5. The terms and conditions of appointment shall be communicated in the form of 'Offer of Appointment' to the selected candidate. If the candidate does not accept the terms and conditions mentioned in the offer of appointment within the stipulated time, the offer shall be treated as withdrawn.
6. The selected candidate shall be required to perform duties as per the Rules of the University, as amended from time to time. The University shall be free to assign any duty as per the exigency of the situation at any time even during non-working hours / holidays which the employee shall have to perform without fail to avoid any disciplinary action. The selected candidate shall be liable to serve anywhere within the jurisdiction of the University.
7. At the time of recruitment, a 'Service Agreement' shall be executed between the University and the employee concerned, and a copy of the same shall be kept with the Vice Chancellor's Secretariat. Such service agreement shall be duly stamped as per the rates applicable.
8. The candidate shall bring all original certificates relating to his age, qualifications, experience, etc. at the time of interview. In case the candidate fails to submit the original documents for verification of the certified photocopies of the enclosures to his/her application, he/she may not be allowed to appear at the interview and his/her candidature may be treated as cancelled without any further communication in this regard.
9. The prescribed essential qualifications are the minimum and mere possession of the same does not entitle candidates to be called for interview. Where the number of applications received is large and/or where it will not be convenient or possible to interview all the candidates, the University at its discretion may restrict the number of candidates to a reasonable limit on the basis of qualifications/experience prescribed in the Notification.



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10. The qualifications and age prescribed shall be as on the last date of receipt of online application as mentioned in the notification.
11. In case of suits or legal proceedings against the Central University of Kerala, the jurisdiction shall be the High Court of Kerala, Ernakulam only.
12. No interim queries regarding selection from the candidates will be entertained. All updates to this Employment Notification including corrigendum, if any, will be hosted on University website, [www.cukerala.ac.in](http://www.cukerala.ac.in) only. Candidates in their own interest are advised to remain in touch with the University website [www.cukerala.ac.in](http://www.cukerala.ac.in) regularly. All information will be uploaded on the University website.
13. The period of deputation shall be **02** years initially and may be extendable for one more year as per requirement. The deputation shall be without the provision for absorption. The appointed candidate shall be repatriated to his parent Institution at any time even before the prescribed period in case his/her performance, integrity or conduct are found to be unsatisfactory or for any other administrative reason at any stage.
14. All applicants must fulfil the eligibility conditions for the post and the other conditions stipulated in the advertisement as on the last date of receipt of the applications. They are advised to satisfy themselves before applying that they possess the essential qualifications and experience laid down in the Notification as on the last date of receipt of the applications. No enquiries with reference to eligibility will be entertained. Any time after appointment should it become noticed that the candidate does not possess the minimum eligibility or that the claim made by him/her with respect to the qualifications/experience/other credentials are false or misrepresentation of facts, then his/her appointment shall be terminated forthwith.
15. The Cadre Clearing Certificate and Vigilance Clearance Certificate from the present employer are also to be uploaded along with the applications:-
16. The pay of the selected candidate will be regulated as per the provisions contained in DoPT OM No 6/8/2009-Estt (Pay II) dated 17.06.2010 as amended from time to time.
17. All other conditions will be as per the guidelines/orders issued by the Govt of India/Min of Education/UGC/Central University of Kerala from time to time.
18. Applications along with supporting documents (Scanned copies) shall be submitted through online to the CU Kerala official website: [www.cukerala.ac.in](http://www.cukerala.ac.in) and the duly filled in hard copy of the prescribed application format along with all self-attested testimonials, certificates and all supporting documents should be sent to "The Recruitment Cell, Central University of Kerala Tejaswini Hills, Periyar, Kasaragod - 671320" in a closed cover on or before **31.07.2023** up to **5.00 PM**, super scribing as under through Registered Post/Speed Post/Courier only.

Application No: .....

Post Applied for: **Internal Audit Officer (on Deputation)**

From

To

Name of Applicant:

The Recruitment Cell, Central University of Kerala

Full Address:

Tejaswini Hills, Periyar, Kasaragod - 671320.

Mobile no.

कुलसचिव / Registrar